



**DALLAS BAR ASSOCIATION**

**PETITION FOR FEE ARBITRATION**

Mail To: **Andrew Jee**  
*Chair, Dallas Bar Association Fee Disputes Committee*  
**Jee Law, PLLC**  
**3811 Turtle Creek Boulevard, Suite 275**  
**Dallas, Texas 75219**

Please answer ALL questions in the blanks provided.

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**Client Information**

Client's Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(City) (State) (Zip Code)

Cell phone Number: \_\_\_\_\_ Business Number: \_\_\_\_\_

Client's E-Mail Address: \_\_\_\_\_

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**Attorney Information**

Attorney's Name: \_\_\_\_\_

Office Address: \_\_\_\_\_  
(City) (State) (Zip Code)

Office Telephone Number: \_\_\_\_\_

Attorney's E-Mail Address: \_\_\_\_\_

1. What is the total amount of attorney's fees billed? \_\_\_\_\_
2. How much of this amount is in dispute? \_\_\_\_\_  
**(NOTE: The Committee has no jurisdiction to hear fee disputes under \$500.00.)**
3. How much has been paid to the attorney? \_\_\_\_\_
4. Do you have a written fee agreement?    Yes       No (If so, please attach a copy.)
5. In what city and state were the legal services performed or supposed to have been performed?  
\_\_\_\_\_
6. When were the legal services performed? \_\_\_\_\_
7. On what date did the fee dispute first arise? \_\_\_\_\_
8. For what type of case or matter was the attorney employed? \_\_\_\_\_  
\_\_\_\_\_
9. Is this fee dispute, in whole or in part, the subject of pending litigation or grievance proceedings?  
**(NOTE: The Committee has no jurisdiction to hear a fee dispute while litigation or a grievance is pending between the parties.)**

Yes                       No

10. Briefly, list the main reasons why you feel the fee in dispute is or is not correct or reasonable.

- a. \_\_\_\_\_  
\_\_\_\_\_
- b. \_\_\_\_\_  
\_\_\_\_\_
- c. \_\_\_\_\_  
\_\_\_\_\_
- d. \_\_\_\_\_  
\_\_\_\_\_
- e. \_\_\_\_\_

I consent and agree to be bound by the decision of a Panel of the DBA Fee Disputes Committee. **(NOTE: The Committee has no jurisdiction to hear fee disputes unless both parties agree to be bound by the decision of the Panel.)**

Yes  No

I have made a good faith effort to resolve this fee dispute with the other party prior to filing this petition.

Yes  No

I consent and agree to e-mail notification in this fee dispute proceeding.

Yes  No

**I hereby acknowledge that I have reviewed the Rules for Fee Arbitration of the Dallas Bar Association Fee Disputes Committee and consent to be governed and bound by these rules in this arbitration proceeding. A copy of the Rules is available on the DBA website at [www.dallasbar.org](http://www.dallasbar.org).**

Date: \_\_\_\_\_

\_\_\_\_\_

Your Signature

*For general information about handling disputes involving the client-attorney relationship, please contact the State Bar of Texas Client-Attorney Assistance Program ("CAAP") toll free at 1-800-932-1900 or visit the State Bar of Texas website at [www.texasbar.com](http://www.texasbar.com).*