

Presented by:

**Real Estate Section  
of  
Dallas Bar Association**

Belo Mansion  
Dallas, Texas

May 9, 2011

**Basic Real Estate Insurance Terms**

**Aaron Johnston, Jr.**

Author contact information:  
Aaron Johnston, Jr.  
The Johnston Law Firm PLLC  
5910 North Central Expressway  
Suite 350  
Dallas, Texas 75206

**[TABLE OF CONTENTS]  
BASIC REAL ESTATE INSURANCE TERMS**

	Page
1	Insurance in General..... 1
1.1	Insurance Defined..... 1
1.2	Lines of Insurance..... 1
1.3	ISO Forms..... 1
1.4	Inland Marine Forms..... 2
2	Overview of Insurance Coverages..... 2
2.1	Property Insurance..... 2
2.2	Liability Insurance..... 2
2.3	Package Coverage Insurance..... 2
3	Property Insurance..... 2
3.1	Commercial Property..... 2
3.2	Covered Property..... 2
3.3	Standard Forms of Commercial Property Policies..... 4
3.4	Valuation of Covered Property and Amount of Recovery..... 4
3.5	Special Property Coverages With Respect to Additional Causes of Loss..... 5
3.6	Special Coverages With Respect to Specific Types of Property..... 7
3.7	Special Coverages With Respect to Indirect Damages..... 7
4	Liability Insurance..... 8
4.1	Types of Liability Policies Based on Timing..... 8
4.2	Commercial General Liability Insurance..... 8
4.3	Green Building Reputation Coverages..... 11
4.4	Business Auto..... 11
4.5	Workers' Compensation / Employers Liability..... 11
4.6	Umbrella / Excess Liability..... 12
4.7	Professional Liability..... 12
5	Builders Risk..... 12
5.1	Policy Forms Currently Used..... 12
5.2	Reporting/Non-reporting Policy Forms..... 13
5.3	Basis of Coverage (Risks Covered)..... 13
5.4	Endorsements (or Extensions of Coverage)..... 13
5.5	Property Covered..... 14
5.6	Amount of Recovery..... 14
5.7	Who Purchases the Policy..... 14
5.8	Parties Covered..... 14
5.9	Policy Period..... 14
5.10	Protective Safeguard Warranties..... 14
6	Parties to Insurance Policies..... 15
6.1	Named Insured..... 15
6.2	Additional Named Insured..... 15
6.3	Loss Payee..... 15
6.4	Additional Insured..... 15
7	Other Insurance..... 17
8	Waivers of Subrogation..... 18

**Basic Real Estate Insurance Terms**

8.1 Application..... 18  
8.2 Components of a Waiver of Subrogation Provision..... 18  
8.3 Availability ..... 18

9 Deductible Vs. Self-Insured Retention ("SIR")..... 18  
9.1 Deductible ..... 18  
9.2 Self-Insured Retention ..... 19

10 Quality Of Insurance ..... 19  
10.1 Best's 19  
10.2 Components of a Financial Strength Rating ..... 19

11 Evidencing The Existence Of Coverage ..... 19  
11.1 ACORD™ Form 25 "Certificate of Liability Insurance". ..... 20  
11.2 ACORD™ Form 28 "Evidence of Commercial Property Insurance"..... 21  
11.3 Practical Considerations. .... 21

12 Sample Provisions ..... 21

## Basic Real Estate Insurance Terms

### BASIC REAL ESTATE INSURANCE TERMS

#### 1 Insurance in General.

**1.1 Insurance Defined.** An insurance policy is a contract under which a company in the business of insuring against losses undertakes to defend a party against, and compensate the party for, loss from a specified contingency or risk for a specified period of time in consideration for the payment by the insured party of a premium.

**1.2 Lines of Insurance.** “Personal lines” of insurance refer to insurance for individuals and families, e.g., homeowners insurance and renters insurance. “Commercial lines” of insurance cover businesses, e.g., commercial property insurance, commercial general liability insurance, and business owners policies.

#### 1.3 ISO Forms.

**1.3.1 ISO.** Insurance Services Office, Inc., commonly known in the insurance industry as “ISO,” drafts insurance policy forms which are used either verbatim or with some modification in all fifty states. In the property and liability insurance industry ISO forms serve as the standards against which non-ISO forms are compared, much in the same way as AIA (American Institute of Architects) forms serve as the benchmarks in the construction industry. Although ISO policy forms are dominant in most fields, other policy forms exist which are (i) “manuscripted,” i.e., drafted by the insurance company, (ii) dictated by a government agency (such as policy forms under the National Flood Insurance Program) or (iii) drafted by an ISO competitor, e.g., American Association of Insurance Services (“AAIS”).

**1.3.2 Editions.** Numerous insurance policy editions have been published by ISO, each providing different levels of coverage. Edition identifiers are found in the lower left corner of each insurance form and contain a pair of capital letters followed by four pairs of numbers, e.g., CG 00 01 12 07. The letters indicate a line of insurance products such as “CG” for commercial general liability insurance and “CP” for commercial property insurance. The first pair of numbers denote an ISO “category” within the product line. Twenty categories currently exist under CG, including 00 - General Liability

Coverage Forms, 01 – Condominium Endorsements, 20 - Additional Insured Endorsements and 21 – Exclusion Endorsements. The second pair of numbers denotes a specific form within the category, e.g., CG 00 01 is a commercial general policy form written on an occurrence basis (00 01) while CG 00 02 is a commercial general policy form written on a claims-made basis. The third and fourth pairs of numbers are an edition date. Hence, a December 2007 edition is shown as 12 07. If the policy form is an unmodified ISO form, the phrase “Copyright, ISO [date]” should appear at the bottom of the page. If modifications have been made, a reference should appear to the effect that the form contains provisions from the copyrighted ISO form.

For reasons to be discussed below, the author recommends the use of ISO form identifiers in the insurance provisions of real estate documents, but a problem may arise because edition dates change, often more than once during the term of a lease or mortgage. However, the insurance industry tends to use the most recent edition of a particular policy form and clients are generally more interested in establishing a benchmark for the type of policy rather than a specific edition of the policy. Hence, the author generally omits the edition date from the ISO form identifier and instead uses a phrase such as “the most recent edition of ISO form CG 00 01, or its equivalent.”

#### **1.3.3 Use of Pronouns and Articles in ISO Forms.**

The use of “plain English” in the insurance industry can be confusing to real estate attorneys. The table below sets forth some of the party references.

Term	Reference To
“you” and “your”	the named insured(s)
“the insured”	a specific insured
“an insured” and “any insured”	sometimes held by courts to apply to all insureds and sometimes only to specific insureds
“we” and “us”	the insurer

Caveat: an additional insured endorsement, like any other endorsement, is, in effect, an amendment to the insurance policy to which it is attached. Thus, when the term “you” is used in an

## **Basic Real Estate Insurance Terms**

additional insured endorsement, the reference is to the named insured, not to the additional insured.

**1.4 Inland Marine Forms.** Property insurance forms, known as “*inland marine*” forms or “*floaters*,” evolved in order to insure property that was being transported by canal barges and later railroads and trucks. Today, inland marine forms are used primarily for property which is movable, in transition or for which there is no fixed location, e.g., property being transported, a building under construction, and instrumentalities of transportation (such as bridges) or communications (such as towers) or computer equipment or data. An inland marine form is almost always manuscripted.

**2 Overview of Insurance Coverages.** Three general categories of commercial insurance are relevant to real estate attorneys: property insurance, liability insurance and package coverage insurance.

**2.1 Property Insurance.** Property insurance is “*first party*” insurance which compensates the insured for property which has been lost, damaged or destroyed.. Examples of property insurance policies are commercial property, builders risk, flood, earthquake, boiler and machinery, business income and extra expense, and business income/rental value insurance properties. The proper terminology for this general category of insurance is “*property insurance*,” not “*fire and extended insurance*” or “*casualty insurance*.”

**2.1.1** Historically, property insurance was written either on (i) a “*named peril*” basis, which insured property against loss or damage from causes of loss expressly enumerated in the policy, or (ii) an “*all risks*” basis which insured property against loss or damage from all causes of loss except those which were expressly excluded by the policy. “*Fire and extended coverage insurance*” was a named peril property insurance which has not been available since 1986. The insurance industry has largely abandoned use of the words “*risks*” and “*perils*” and instead uses the term “*causes of loss*.” A named peril property insurance with roughly the same coverages as the obsolete fire and extended coverage would be the “*causes of loss – broad form*” discussed below.

**2.1.2** “*Casualty insurance*” in the insurance industry means all types of insurance except life insurance and property insurance.

**2.2 Liability Insurance.** Liability insurance is “*third party*” insurance that compensates a party injured by the actions or omissions of an insured. Examples of liability insurance are commercial general, business auto, workers compensation, employers liability, environmental, umbrella, excess liability, and professional liability (errors and omissions) insurance policies.

**2.3 Package Coverage Insurance.** Package coverage policies cover both property risks and liability risks. An example of a package coverage insurance policy is the business owners insurance policy.

### **3 Property Insurance**

**3.1 Commercial Property.** Most commercial real estate projects are eligible for coverage under ISO form CP 00 10, Building and Personal Property Coverage Form, which describes the property being covered. To this form are added:

- common policy declarations (ISO form IL 00 19, or variation);
- common policy conditions (ISO form IL 00 17);
- commercial property conditions (ISO form CP 10 90);
- a causes of loss form (ISO form CP 10 10, 10 20, or 10 30); and
- any necessary coverage forms or endorsements describing property covered, additional limits and optional coverages (e.g., condominium association coverage, business income and legal liability).

**3.2 Covered Property.** ISO commercial property policies define “*Covered Property*” as (i) buildings and (ii) business personal property.

**3.2.1 Building.** A “*building*” is defined as a “*building or structure*”, and includes:

- completed additions;

## Basic Real Estate Insurance Terms

- fixtures;
- permanently installed machinery and equipment;
- personal property owned by the named insured and used to maintain or service the building (e.g., fire extinguishers and floor coverings); and
- *if not covered by other insurance*<sup>1</sup>, additions under construction, alterations and repairs to the building, and materials, equipment, supplies and temporary structures, on or within 100 feet of the described premises, used for making additions, alterations or repairs to the building or structure.

Some of the types of property that real estate practitioners would consider to be real property but which are excluded from ISO's definition of the term "Covered Property" include the following:

- land (including the land on which the property is located), water, growing crops or lawns;
- foundations of buildings, structures, machinery or boilers, if the foundations are below the lowest basement floor, or the surface of the ground, if there is no basement;
- bridges, roadways, walks, patios or other paved surfaces;
- bulkheads, pilings, piers, wharves or docks;
- underground pipes, flues or drains;
- retaining walls not part of the building; and
- cost of excavations, grading, backfilling or filling.

Please note that property insurance coverage is available for some of the excluded categories of "property" by endorsement (and often the payment of an extra premium).

---

<sup>1</sup> See discussion of builders risk insurance at \_\_\_\_\_.

**3.2.2 Business Personal Property.** "*Business personal property*" refers to the personal property located within a building and out in the open within 100 feet of a building and includes:

- personal property of others;
- the named insured's use interest as tenant in improvements and betterments (i.e., fixtures, alterations, installations, furniture and fixtures);
- machinery and equipment;
- stock, i.e., merchandise held in storage or for sale, raw materials and in-process or finished goods;
- all other personal property owned by the named insured and used in its business;
- labor, materials, or services furnished by the named insured on the property or additions to a structure occupied but not owned by the named insured which are acquired or made at the expense of the named insured but are not legally removable by the named insured; and
- leased personal property for which the named insured has a contractual responsibility to insure.

The property terminology is "Business Personal Property" not "contents."

Excluded from the definition of Business Personal Property are several items considered to be personal property in a non-insurance context:

- accounts, bills, currency, money, notes, securities or other evidence of debt;
- animals;
- automobiles held for sale;
- contraband;
- personal property while airborne or waterborne;
- electronic data (i.e., information, facts or computer programs stored as or on, created or used on, or transmitted to or from computer

## Basic Real Estate Insurance Terms

software, floppy disks, CDs, tapes, drives, cells or data processing devices); or

- vehicles or self-propelled machines that are licensed for use on public roads and are operated principally away from the described premises.

Please note that coverage is available for some of the excluded categories of personal property by endorsement (and often the payment of an extra premium).

### 3.3 Standard Forms of Commercial Property Policies.

#### 3.3.1 Basic and Broad (Named Peril) Forms.

Two named peril commercial property insurance policies are currently available: causes of loss - basic form (ISO Form CP 10 10) and causes of loss - broad form (ISO Form CP 10 20). "*Causes of loss - basic form*" covers 12 causes of loss: fire; lightning; explosion; windstorm or hail; smoke; aircraft; vehicle collision; riot or civil commotion; vandalism; sprinkler leakage; sinkhole collapse; and volcanic action. "*Causes of loss - broad form*" covers all of the causes of loss covered by the basic form plus the following: breakage of glass, falling objects, weight of snow, ice, or sleet, water damage from leaking appliances, and collapse from specified causes.

**3.3.2 Special (All Risks) Form.** The correct terminology for commercial property insurance written on an all risks basis is "*causes of loss - special form*" (ISO Form CP 10 30). Specific exclusions and limitations do apply and should be carefully reviewed.

**3.3.3 Burden of Proof.** Under causes of loss - basic form and causes of loss - broad form commercial property insurance, the burden of proof is on the insured to prove that the loss resulted from a scheduled cause of loss. Under causes of loss-special form commercial property insurance, the insured just shows the loss was fortuitous and the insurer has the burden of proof to show that the cause of loss was excluded.

### 3.4 Valuation of Covered Property and Amount of Recovery.

**3.4.1 Coinsurance.** When a co-insurance percentage applies, a commercial property policy will not pay the full amount of a loss if the

replacement cost of the covered property at the time of the loss times the co-insurance percentage is greater than the policy limit. The most commonplace co-insurance requirement is 80%. The replacement cost of the property times the coinsurance percentage equals the minimum amount of insurance required. If the amount of insurance carried is equal to or greater than the minimum required, the insured may recover 100% of the loss (less deductible) up to the policy limit. Failure to carry an adequate amount of coverage to comply with this requirement will result in a lower recovery. If the amount of commercial property insurance carried is less than the minimum required, the formula for determining the amount of recovery (without considering the application of a deductible) is:

<b>Policy limit the insured actually carried / Policy limit the insured should have carried</b>
<b>TIMES</b>
<b>Amount of loss</b>
<b>EQUALS</b>
<b>Amount of recovery (before deductible)</b>

**3.4.2 Blanket Insurance.** A blanket property policy allows for a single limit of insurance to apply to two or more types of property (e.g., buildings and business personal property) at a single location or multiple locations or a single type of property at multiple locations. Traditionally, under a blanket policy, the total amount of coverage purchased has been available to pay any single loss. Increasingly, however, insurers are adding to blanket property policies so-called "*margin clauses*" that limit the maximum amount of coverage available for a property covered by the blanket policy to a stated percentage (usually in the range of 110% to 120%) of the specific value for the covered property, as shown on a schedule of covered property. The danger of a margin clause is that an area-wide catastrophe such as a hurricane will cause the cost of replacement a single property to skyrocket because of the general unavailability of labor and materials.

**3.4.3 Actual Cash Value.** "*Actual cash value*" means replacement cost of the property at the time of loss with like kind and quality less physical

## Basic Real Estate Insurance Terms

(not book) depreciation. Depreciation may be determined by consideration of age, condition at time of loss, obsolescence and other factors causing deterioration.

**3.4.4 Optional Coverage, Replacement Cost.** “*Replacement Cost*” is the cost of repairing or replacing insured property with comparable materials used for the same purpose on the same site, without reduction for loss of value through depreciation. Replacement cost is determined as of the date of the occurrence. Please note that recovery is the least of (i) the policy limit, (ii) the cost to replace the lost or damaged property with other property of comparable material and quality and used for the same purpose, or (iii) the amount actually spent to repair or replace the damaged or lost property. Until the property is actually replaced, the insured can collect no more than actual cash value.

**3.4.5 Optional Coverage, Agreed Value.** Under an “*agreed value*” endorsement, the named insured and the insurance company agree upon the replacement cost or actual cash value (as applicable) of the covered property before the policy is written and that co-insurance will not apply. An agreed value endorsement can be used either with an actual cash value or replacement cost commercial property insurance policy and needs annual agreement on replacement cost or actual cash value (as applicable).

**3.4.6 Debris Removal.** The limit of commercial property insurance purchased includes debris removal costs resulting from a covered loss. The debris removal is provided as “additional coverage” and is limited to 25% of the sum of the paid loss plus the deductible. An additional limit of \$10,000 is made available by the current edition of the ISO commercial property policy for debris removal if (i) the amount payable under the policy to reconstruct or repair plus the amount payable under the policy for debris removal exceeds the entire policy limit, or (ii) the cost of debris removal exceeds 25% of the sum of the paid loss plus deductible. Higher limits for debris removal can be purchased by using the Debris Removal Additional Limit of Insurance endorsement (ISO form CP 04 15).

**3.4.7 Ordinance or Law Coverage.** Replacement cost is the cost of replacing the

existing structure without consideration to changes in laws or codes. The current edition of the ISO commercial property policy will pay up to the lesser of \$10,000 or 5% of the limit of insurance for the increased cost of construction incurred to comply with an ordinance or law in the course of repair, rebuilding or replacement of damaged parts of the covered property. Higher limits can be obtained through the “*ordinance or law coverage*” endorsement (ISO form CP 04 05).

**3.5 Special Property Coverages With Respect to Additional Causes of Loss.**

**3.5.1 Legal Liability Coverage Form.** This property coverage (CP 00 40) compensates the insured for loss of or damage to property not owned by the insured, but for which the insured is legally liable.

**3.5.2 Equipment Breakdown (Formerly, Boiler and Machinery).** This coverage is available as an endorsement or as a separate policy (e.g., ISO form BM 00 20 Equipment Breakdown Protection Coverage Form). Equipment breakdown coverage is needed because coverage is commonly excluded under commercial property policies for explosion of pressure or vacuum equipment and mechanical or electrical breakdown of covered machinery and the resulting loss of business income. “Covered Equipment” includes

**(1) Equipment built to operate under internal pressure or vacuum other than weight of contents;**

**(2) Electrical or mechanical equipment that is used in the generation, transmission or utilization of energy;**

**(3) Communication equipment, and “Computer Equipment”; and**

**(4) Equipment in Paragraphs (1), (2) and (3) that is owned by a public or private utility and used solely to supply utility services to your premises.**

“Breakdown” is defined as follows:

**a. ... the following direct physical loss, that causes damage to “Covered Equipment” and**

## Basic Real Estate Insurance Terms

necessitates its repair or replacement:

(1) Failure of pressure or vacuum equipment;

(2) Mechanical failure including rupture or bursting caused by centrifugal force; or

(3) Electrical failure including arcing;

unless such loss or damage is otherwise excluded within this Coverage Form.

b. Does not mean or include:

(1) Malfunction ...;

(2) Defects, erasures, errors, limitations or viruses in computer equipment and programs ...;

(3) Leakage at any valve, fitting, shaft seal, gland packing, joint or connection;

(4) Damage to any vacuum tube, gas tube, or brush;

(5) Damage to any structure or foundation supporting the "Covered Equipment" or any of its parts;

(6) The functioning of any safety or protective device; or

(7) The cracking of any part on an internal combustion gas turbine exposed to the products of combustion.

If an equipment breakdown policy is provided by a different insurance company from the insurance company providing the commercial property insurance, the insured should add a "Joint or Disputed Loss Agreement" (ISO form CP 12 70) to both policies. Essentially, this agreement requires that the insurance companies will each pay one-half of a covered loss and will settle later any disputes between themselves as to which policy should apply.

**3.5.3 Earth Movement.** Coverage is commonly excluded under commercial property policies for loss due to earth movement, including earthquake shocks, mudslides and volcanic eruptions (including volcanic blast or airborne shock waves, ash, dust or particulate matter, and lava flow). Coverage can be obtained through separate earthquake insurance on manuscripted policy forms, a difference in conditions policy, or as an endorsement to a property policy (CP 10 40 08 99 with full limit or CP 10 45 08 99 with sublimit).

**3.5.4 Flood.** Flood is excluded by all three of the ISO causes of loss forms; hence, without a separate policy or endorsement, the standard commercial property insurance will not cover a flood.

**3.5.4.1 Private Flood Endorsement.** ISO form endorsement CP 10 65 06 07 "Flood Coverage Endorsement" provides coverage for flooding, but usually contains a very high deductible with respect to properties located in a Special Flood Hazard Area or SFHA. "SFHA" is defined in the National Flood Insurance Program ("NFIP") flood insurance policy defined below as "An area having special flood, or mudflow, and/or flood-related erosion hazards, and shown on a Flood Hazard Boundary Map or Flood Insurance Rate Map as Zone A, AO, A1-A30, AE, A99, AH, AR, AR/A, AR/AE, AR/AH, AR/AO, AR/A1-A30, V1-V30, VE, or V."

**3.5.4.2 NFIP Insurance.** The NFIP was established by the National Flood Insurance Act of 1968 [42 U.S.C.A. § 4001 et seq.]. The Flood Disaster Protection Act of 1973 mandated that federally regulated lending institutions could not "make, increase, extend, or renew any loan secured by improved real estate or a mobile home located or to be located in an area that has been identified as an area having special flood hazards and in which flood insurance has been made available under the National Flood Insurance Act of 1968" without flood insurance in an amount equal to the lesser of the loan amount or the available coverage. 42 U.S.C.A. § 4012a(b)(l). NFIP insurance has several drawbacks. First, the maximum coverage limits are \$500,000 for a building and \$500,000 for contents. Second, the policy pays only direct physical loss by or from flood. Thus, indirect or consequential damages, such as loss of income are not covered. Finally, NFIP insurance pays only actual cash value, not replacement cost.

## **Basic Real Estate Insurance Terms**

### **3.6 Special Coverages With Respect to Specific Types of Property.**

**3.6.1 Glass.** Before 2000, coverage was excluded or limited in property insurance policies for damage to plate glass and glass coverage was obtained through so-called "plate glass insurance" (ISO form CP 00 15) issued as a separate coverage form. The exclusions and limitations were removed from ISO forms CP 10 10, 10 20, and 10 30 in 2000.

**3.6.2 Leasehold Interest.** Insurance is available for losses insured as the result of a cancellation of a lease, including loss of undamaged improvements and betterments (ISO form CP 00 60). The cause of cancellation must result from direct physical loss of or damage to property (not necessarily the property of the insured) at the leased premises. Damages are based on the difference in rental rates and the loss of use of improvements.

**3.6.3 Radio or Television Antennas.** Coverage for radio and television antennas and satellite dishes may be obtained through a coverage extension under a commercial property insurance policy for limited causes of loss (fire, lightning, explosion, riot, civil commotion or aircraft) and a total amount of only \$1,000. More comprehensive coverage may be obtained through a Radio and Televisions Antennas endorsement (ISO Form CP 14 50).

**3.6.4 Signs.** Coverage for exterior signs may also be obtained through a coverage extension under a commercial property insurance policy for limited causes of loss (fire, lightning, explosion, riot, civil commotion or aircraft) and a total amount of only \$2,500. More comprehensive coverage may be obtained through a Signs Coverage Form endorsement (ISO Form CM 00 28).

**3.6.5 Green Buildings.** Increased Cost for Green Upgrades (ISO 04 02) was created to deal with the extra costs incurred by an owner when a destroyed or damaged building must be rebuilt as a green building or a damaged or destroyed green building must be rebuilt to a higher standard.

**3.6.5.1 Definitions.** "Green" means enhanced energy efficiency or use of environmentally-preferable, sustainable

materials, products or methods in design, construction, manufacture or operation, as recognized by a Green Standards-setter. A "Green Standards-setter" is defined as an organization or governmental agency which produces and maintains guidelines related to Green products and practices. Green Standards-setters include (i) The Leadership in Energy and Environmental Design (LEED®) program of the U.S. Green Building Council, (ii) ENERGY STAR, a joint program of the U.S. Environmental Protection Agency and the U.S. Department of Energy; and (iii) Green Globes™, a program of the Green Building Initiative.

**3.6.5.2 Coverage.** ISO 04 02 has 3 distinct coverages:

(a) Replacement cost optional coverage in the applicable commercial property insurance policy is expanded to include "Green Upgrades," i.e., reasonable additional costs to repair or replace lost or damaged parts of the Covered Property with materials and products that are recognized by a Green Standards-setter as Green

(b) Related expenses including (i) waste reduction and recycling, the expense to reuse or salvage materials and to separate and transport recyclable construction waste, (ii) professional fees to LEED-certified architects or engineers for design and consulting during repair or replacement, (iii) fees of Green Standards-setter for certification and expenses to test building systems and equipment during process, and (iv) expenses to flush out and/or conduct air quality testing of the renovated space per recommended procedures of a Green Standards-setter.

(c) An extension of the "period of restoration" under business income insurance to include the increased period of time attributable to the Green Upgrade and actions covered by related expenses coverage.

### **3.7 Special Coverages With Respect to Indirect Damages.**

**3.7.1 Business Income and Extra Expense.** This form of insurance (ISO form CP 00 30) provides coverage for loss of earnings (this portion of the coverage was formerly known as "*business interruption insurance*") and/or extraordinary additional expenses incurred, due to a necessary suspension of operations during a period of

## **Basic Real Estate Insurance Terms**

restoration caused by direct physical loss of or damage to property at the premises described in the policy. This coverage is available with no coinsurance or monthly limitation. Recovery is frequently limited to the length of time required to rebuild or repair the damaged property, plus an additional 30 days to recover business that may have been lost to competitors. The time for this extended period of indemnity can be increased. Business income insurance may be purchased without the extra expense coverage (ISO Form CP 00 32)

**3.7.2 Business Income Rental Value.** This coverage is included under both forms of business income forms (ISO forms CP 00 30 and CP 00 32) if the attached declaration so provides. "*Business income/rental value*" protects the landlord against loss of rents during reconstruction and abatement of rentals if the abatement results from a loss under a named cause of loss.

**3.7.3 Off-Premises Services – Time Element.** ISO Form CP 15 45 endorsement to a business income coverage form (with or without extra expense coverage) is needed to provide coverage for the loss of income arising from off-premises utility service disruption, because all of the causes of loss forms (ISO Forms CP 10 10, 10 20 and 10 30) expressly exclude coverage for business income loss caused by "the failure of power or other utility services ... if the failure occurs outside of a covered building." An example of a situation where this coverage was critical occurred in Houston after Ike. In many suburbs, electricity was out for several days to many otherwise undamaged structures. However, tenants could still not operate in the structures.

**3.7.4 Business Income from Dependent Properties – Broad Form.** ISO Form CP 15 08 endorsement to a business income coverage form (with or without extra expense coverage) provides coverage for loss of income (and extra expenses incurred, if applicable) because of damage to another company's facility. For example, a San Antonio-based automobile manufacturer depends on parts from an automobile parts facility located in Beaumont. If the Beaumont plant were damaged and rendered inoperable by a hurricane, the San Antonio manufacturer would incur losses even though the automobile manufacturer's plant is unharmed.

**4 Liability Insurance.** Liability insurance is "third party" insurance that compensates a party injured by the actions or omissions of an insured.

### **4.1 Types of Liability Policies Based on Timing.**

**4.1.1 Occurrence Basis.** Occurrence basis liability policies cover injuries or damages caused by an "occurrence" that takes place within the "coverage territory", but only if the injuries or damages occur during the policy period, regardless of when the claims are actually made. ISO defines an "*occurrence*" as "an accident, including continuous or repeated exposure to substantially the same general harmful conditions." Defense is usually provided as an additional benefit under an occurrence basis policy and does not reduce the limits available to pay for a loss.

**4.1.2 Claims-Made Basis.** Theoretically, claims-made liability policies cover only claims actually made while the policies are in effect, regardless of when the injuries occurred. However, claims-made policies generally contain exclusions for occurrences prior to the date of inception. For a higher premium, claims-made policies can often be modified to cover "*full prior acts*." Unless renewed on a similar form with retroactive coverage or with a coverage extension known as "*extended reporting period*" or "*tail*" coverage, all coverage ends when the policy expires. Defense is frequently included within the limits of liability provided in claims-made policies and reduces the amount available to pay for a loss. With the exception of professional liability policies and high hazard product or operations liability policies, claims made policies are rare in a real estate context. For the most part claims-made policies are manuscripted.

### **4.2 Commercial General Liability Insurance.**

**4.2.1 Commercial (not Comprehensive) General Liability.** The prevalent form of general liability insurance in a commercial real estate context is commercial (NOT "COMPREHENSIVE") general liability insurance.

#### **4.2.2 Limits of Liability.**

##### **4.2.2.1 Six Policy Limits.**

(a) **General Aggregate.** The "General Aggregate Limit" is the maximum the insurer is

## Basic Real Estate Insurance Terms

required to pay during the policy period for (i) damages under Coverage A except bodily injury or property damage included within products-completed operations hazard, (ii) damages under Coverage B, and (iii) included expenses under Coverage C. The General Aggregate Limit operates independently of the Products-Completed Operations Aggregate Limit.

(b) Products-Completed Operations Aggregate. The “Products-Completed Operations Aggregate Limit” is the maximum the insurer is required to pay during the policy period for bodily injury and property damage under Coverage A included within the products-completed operations hazard. “Products-completed operations hazard” includes bodily injury and property damage occurring away from premises owned or rented by the named insured and arising out of the named insured’s products or work, excluding products in the possession of the named insured, work not yet completed or abandoned, or products in transit. The Products-Completed Operations Aggregate operates independently of the General Aggregate Limit.

(c) Personal and Advertising Limit. The “Personal and Advertising Injury Limit” is the maximum the insurer is required to pay under Coverage B for the damages sustained by any one person or organization and is subject to the General Aggregate Limit (but not the Each Occurrence Limit set forth below).

(d) Each Occurrence Limit The “Each Occurrence Limit” is the maximum the insurer is required to pay per occurrence for damages under Coverage A and medical expenses under Coverage C, subject to the General Aggregate Limit or Products-Completed Operation Aggregate Limit, as applicable.

(e) Damage to Premises Rented to You Limit. The “Damage to Premises Rented to You Limit” is the maximum the insurer is required to pay for damage because of property damage to any one premises while rented or temporarily occupied by the named insured, subject to the Each Occurrence Limit.

(f) Medical Expense Limit. The “Medical Expense Limit” is the maximum the insurer is required to pay for medical expenses because of bodily injury sustained by any one person, subject to the Each Occurrence Limit.

**4.2.2.2** Defense Cost. An ISO occurrence basis commercial general liability insurance policy states that the insurer “will have the right and duty to defend the insured against any ‘suit’ seeking those damages.” Please note that the cost of the defense is not included within the individual policy limits (except for defense of indemnitees if certain conditions are not met) and the duty to defend does not end until the insurer has “used up the applicable limit of insurance in the payment of judgments or settlements.”

**4.2.2.3** Applying Limits to Separate Locations or Projects. A “*Designated Location(s) General Aggregate Limit*” (ISO form CG 25 04) endorsement to a commercial general liability policy which covers more than one location applies the General Aggregate Limit separately to each location, but only with respect to bodily injury, property damage, and medical expenses. A “*Designated Construction Project(s) General Aggregate Limit*” (ISO form CG 25 03) endorsement to a contractor’s commercial general liability policy which covers more than one project applies the General Aggregate Limit separately to each project.

**4.2.3** Injuries and Damages Covered. Commercial general liability policies are divided into three types of coverages: Coverage A relating only to “bodily injury” and “property damage;” Coverage B relating to “personal and advertising injury;” and Coverage C relating to “medical payments”.

**4.2.3.1** Coverage A - Bodily Injury and Property Damage.

(a) Bodily Injury The ISO definition of “bodily injury” is “bodily injury, sickness or disease sustained by a person, including death resulting from any of these at any time.”

(b) Property Damage. The ISO definition of “property damage” is “physical injury to tangible property, including all resulting loss of use of that property ... or loss of use of tangible property that is not physically injured.”

**4.2.3.2** Coverage B - Personal and Advertising Injury. “*Personal and advertising injury*” means injury, including consequential bodily injury, arising out of one or more of the following “offenses”:

## Basic Real Estate Insurance Terms

- false arrest, detention or imprisonment;
- malicious prosecution;
- the wrongful eviction from, wrongful entry into, or invasion of the right of private occupancy of a room, dwelling or premises that a person occupies, committed by or on behalf of its owner, landlord or lessor;
- oral or written publication of material that slanders or libels a person or organization or disparages a person's or organization's good, products or services; (v) oral or written publication of material that violates a person's right of privacy;
- the use of another's advertising idea in the insured's advertisement; or
- infringing upon another's copyright, trade dress or slogan in the insured's advertisement.

**4.2.3.3** Coverage C - Medical Payments. Coverage C requires the insurance carrier to pay medical expenses for bodily injury caused by an accident (i) on the premises owned or rented by the insured, (ii) on the ways next to the owned or rented premises, or (iii) because of the insured's operations.

**4.2.4** Exclusions - Coverages A and B. Because different lines of insurance are designed to cover different risks and because the accurate determination of premiums depends upon clearly separating the risks into categories which are subject to numerical analysis, insurance policies contain exclusions or limitations that, in effect, force the insured to purchase additional lines of insurance for excluded risks. Although several exclusions apply to Coverage A and Coverage B (e.g., willful misconduct, liquor liability, workers compensation, employers' liability, pollution, aircraft, auto or watercraft, mobile equipment, war, damage to property, damage to your product, damage to impaired property not physically injured, recall of products, and work or property, subject to the exception for damage to premises rented to you), the exclusion most often referenced in a real estate transaction is contractual liability. (Please note that in insurance jargon, if an "exclusion" applies, the named insured is not covered under the policy for damage or injury arising out of excluded risk;

but if an "exception to an exclusion" applies, the named insured is covered under the policy for damage or injury arising out of excluded risk, but only to the extent of the exception.)

**4.2.4.1** Contractual Liability. The term "contractual liability" refers to claims which arise out of contractual arrangements rather than the actions of an insured, e.g., contractor agrees to indemnify owner against bodily injuries occurring within the job site whether or not the contractor caused such bodily injuries. Coverage A in the December 2007 edition of ISO commercial general liability insurance policy contains the following exclusion from coverage:

### **b. Contractual Liability,**

**"Bodily injury" or "property damage" for which the insured is obligated to pay damages by reason of the assumption of liability in a contract or agreement.**

However, the Coverage A exclusion contains this exception:

This exclusion does not apply to liability for damages:

- (1) That the insured would have in the absence of the contract or agreement; or
- (2) Assumed in a contract or agreement that is an "insured contract", provided the "bodily injury" or "property damage" occurs subsequent to the execution of the contract or agreement. (Emphasis added)

Thus, the contractual liability provision in a commercial general liability policy will not apply to liability for bodily injury and property damages arising out of an indemnity by the named insured in a contract unless the indemnity is both enforceable and contained in an insured contract. An "insured contract" is defined as follows"

### **9. "Insured contract" means:**

- a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by fire to premises while rented to you or temporarily occupied by you with

## Basic Real Estate Insurance Terms

permission of the owner is not an "insured contract";

...

f. That part of any other contract or agreement pertaining to your business (including an indemnification of a municipality in connection with work performed for a municipality) under which you assume the tort liability of another party to pay for "bodily injury" or "property damage" to a third person or organization. Tort liability means a liability that would be imposed by law in the absence of any contract or agreement. (Emphasis added)

For the purpose of leases and construction contracts, most of the tenant's and contractor's tort-related indemnities would appear to be "insured contracts". However, that the insured contract exception cannot expand the scope of the commercial general liability policy beyond the coverage provided, nor does it expand the limits of liability which have been purchased. If, for example, the policy excludes coverage for property damage and bodily injury caused by pollutants, an indemnity for property damage and bodily injury caused by pollutants will not be covered even if the indemnity is contained in an insured contract and is enforceable.

Coverage B of the ISO form of commercial general liability policy contains the following exclusion:

### e. Contractual Liability

"Personal and advertising injury" for which the insured has assumed liability in a contract or agreement. This exclusion does not apply to liability for damages that the insured would have in the absence of the contract or agreement.

Please note that this exclusion does not contain an insured contract exception. In order to achieve contractual liability under Coverage B, the policy must be endorsed to delete the exclusion or to include the insured contract exception.

**4.3 Green Building Reputation Coverages.** Several insurance companies are producing manuscripted "green building reputation" liability insurance policies. These policies typically have sublimits for each of their coverages. Among the coverages offered by some of these policies are the following: (i) the costs associated with reputation management consultant to mitigate adverse publicity concerning the greenness of the building (generally 3 weeks of coverage); (ii) reasonable adverse green claim defense costs (but insurer has no duty to defend and "reasonable" attorneys' fees, as defined, tend to be at the lower end of market rates in most major metropolitan areas); (iii) costs of testing to determine the identity of the party that caused the problem (i.e., design team, owner, contractor or materials manufacturer?); and (iv) green indoor environment coverage covering bodily injury claims resulting from specialized equipment used to improve air or water quality. Because these policies are manuscripted, coverages vary widely from company to company.

**4.4 Business Auto.** "*Business auto*" (ISO Form CA 00 01) is a form of insurance covering liability arising out of the operation of automobiles by the insured. Why should an owner be concerned about the auto insurance carried by a tenant or contractor? The exposure of loading and/or unloading goods, unless being performed by use of mobile equipment (e.g., forklifts), is covered by business auto insurance, not commercial general liability insurance. Business auto covers the period from the time property is moved from its original place to the time the property is finally delivered.

### 4.5 Workers' Compensation / Employers Liability.

**4.5.1 Workers' Compensation Insurance.** This statutory program is a legislative compromise helping employees by imposing strict liability for injuries to the employees which occur while in the scope of employment and helping employers by imposing a schedule of maximum recoveries for injuries occurring within the scope of employment. If the employer does not participate in the program, the employer is penalized in two ways: (i) the employer is denied the common law defenses of assumed risk, negligence of fellow employees, and contributory negligence, and (ii) there is no limit on recovery of the employee. Although the employer must still be negligent, the

## **Basic Real Estate Insurance Terms**

likelihood of recovery by the employee is much greater. Because injuries to employees within the scope of employment are excluded from coverage of commercial general liability insurance, the judgment against the employer would not be insured. Additional insured endorsements are not available under a workers compensation or employers liability insurance policy, but waiver of subrogation endorsements are often available.

**4.5.2 Employers Liability Insurance.** This type of liability insurance supplements workers' compensation insurance by covering the employee for bodily injury occurring while in the scope of his or her employment if the injury is not covered by workers' compensation insurance.

**4.6 Umbrella / Excess Liability.** Both umbrella and excess liability policies provide additional protection against catastrophic liability claims by increasing the policy limits of the primary coverages. Limits of liability are purchased in increments of \$1,000,000.

**4.6.1 Umbrella.** An umbrella liability policy has its own insuring agreement and exclusions, and usually serves 3 functions:

- providing additional limits of liability over required limits provided by scheduled underlying primary liability policies;
- providing "drop down" coverage (i.e., becomes primary) over exhausted underlying aggregate limits; and
- affording coverage for claims not covered by underlying policies (if not also excluded by the umbrella liability policy) subject to a self-insured retention.

Umbrella policies do not necessarily follow the form of the underlying policies. Because both an umbrella policy and the underlying policies have their own insuring sections, differences may arise between coverages, especially if the umbrella policy and underlying policies have been issued by different companies. To ensure that no gap in coverage is created and that the additional insureds named in the underlying policies are picked up by the umbrella policy, the umbrella liability policy should contain an affirmative statement that the umbrella policy follows the form of the underlying policies.

**4.6.2 Excess Liability.** An excess liability policy relies on the underlying policy for the insuring agreement and exclusions, and provides coverage only in excess of the scheduled underlying primary liability policies. The coverage provided is usually not broader than those policies and coverage is provided only when payment has been made under a primary underlying layer.

**4.6.3 Underlying Primary Liability.** Both umbrella and excess liability policies contain a schedule of the underlying primary liability policies over which coverage is to be provided. This schedule will also state the amount of underlying coverage required, and where aggregate limits are provided in the primary underlying liability coverage (e.g., commercial general liability coverage), and that the limits must be unimpaired upon inception of coverage. It is therefore critical that umbrella/excess and general liability policies be provided with concurrent inception dates to avoid a potential gap in coverage.

**4.7 Professional Liability.** Professional liability insurance is almost invariably provided on a claims-made basis and applies only to liabilities associated with the negligence of the insured. Additional insured endorsements are not available under professional liability insurance policies.

**5 Builders Risk.** A specialized form of property insurance called "*builders risk*" is used during the construction of a building in lieu of commercial property insurance. Confusion exists among real estate attorneys as to when to require a builders risk property insurance instead of a commercial property policy, since both cover construction. As a general rule, commercial property insurance is used to cover completed buildings and builders risk insurance is used to cover buildings under construction, or, in some cases, under extensive renovation. No bright line exists as to when builders risk insurance should be used rather than commercial property insurance. As will be discussed below, builders risk policies have several important advantages over commercial property policies with respect to coverage for buildings under construction.

**5.1 Policy Forms Currently Used.** Although ISO has promulgated a builders risk policy form (CP 00 20), most builders risk policies are written on inland marine forms.

## Basic Real Estate Insurance Terms

### 5.2 Reporting/Non-reporting Policy Forms.

Builders risk property insurance is available in “non-reporting” (commonly known as “completed value”) or “reporting” forms. Under a completed value form, coverage is automatically increased as construction occurs. A reporting form will not cover the increased value unless notice of the increase is reported to the insurance carrier.

### 5.3 Basis of Coverage (Risks Covered).

Builders risk insurance may be written on either a named peril or all risks basis, although most forms tend to be on an all risks basis. Since builders risk policies tend to be uniquely worded, one must confirm the all risks nature of each policy by checking for a statement to the effect of “covered causes of loss means risks of direct physical loss to covered property, except those causes of loss listed in the exclusions.” The exclusions enumerated in an all risks builders risk policy can be numerous and include items like these: change of law; earthquake; flood; below surface water; governmental action; nuclear hazard; war; terrorism; consequential losses; wear and tear; settling and cracking; mechanical breakdown; changes in extreme temperatures (i.e., freezing); crime; fungus; collapse; asbestos; rain, snow, ice or sleet except for interior damage; and faulty or defective planning, designs, materials, or maintenance.

### 5.4 Endorsements (or Extensions of Coverage).

Many extensions of coverage are available for builders risk insurance policies. Because manuscripted forms are generally used, these extensions may be included within the policies of some insurers, but must be added by endorsement to the policies of other insurers. Most extensions or endorsements have a “*sublimit*” which is the maximum recoverable with respect to such extension or endorsement. Some of the extensions of coverage or endorsements which are available include the following:

- “collapse” covering the damage or loss from collapse of the structure caused by certain causes of loss, generally including weight of rain, defective materials or methods of construction, and faulty design, plans or workmanship (but almost always excludes the cost of making good or restoring defective workmanship or work which was faultily designed and of settling, cracking, shrinking or bulging of the structure);

- “contract penalties” covering the contractual penalties to the insured’s customers incurred as result of a delay of completion date;
- “debris removal” covering the additional costs of removing debris resulting from a covered cause of loss;
- “earthquake” covering the loss or damage from earthquake, landslide, mudflow, volcanic eruption, earth sinking, rising or shifting;
- “expediting expenses” covering the additional expenses necessarily incurred to complete construction on schedule after the occurrence of a covered cause of loss;
- “flood” covering the damage or loss caused by an overflow from a stream or other body of water, surface water, waves and tidal waves (may be required by law if the property is within a flood plain);
- “governmental action” covering the damage or loss from seizure or destruction of property by order of governmental authority;
- “loss of rents” covering the loss of rents caused by delay of completion;
- “pollutant clean up” covering the cost of removing pollutants released by a covered cause of loss;
- “preservation of property” covering the cost of removing covered property from the premises to preserve it from loss from a covered cause of loss;
- “scaffolding and construction forms” covering the damage to and loss of scaffolding and construction forms from a covered cost of loss;
- “sidewalks, curbs, gutters, streets or parking lots” covering the damage to or loss of sidewalks, curbs, gutters, streets or parking lots from a covered cause of loss;
- “soft costs” (sometimes called “*extra expenses*”) covering necessary expenses incurred as result of a delay of completion date (coverage varies widely, but lender would want to be certain to include interest on the construction loan, real estate taxes, architectural and engineering supervisory costs, costs to renegotiate leases,

## **Basic Real Estate Insurance Terms**

brokerage commissions, and legal and accounting costs);

- “testing” covering the damage or loss from testing of boilers or other pressure vessels, air conditioning systems, and mechanical or electrical machines or devices;
- “trees, shrubs, plants, lawns” covering damage to or loss of trees, shrubs, plants and lawns from a covered cause of loss; and
- “site preparation costs” covering site preparation costs such as excavation, grading and backfilling arising from a covered loss; and

**5.5 Property Covered.** A builders risk policy usually, but not always, covers most of the property installed or intended to be installed or incidental to the structure under construction (e.g., completed work, materials, supplies, fixtures, and temporary structures, e.g., scaffolding), even if the property is temporary stored on-site or off-site or is in transit (other than ocean marine transit), but may sometimes not cover the following unless the policy is specifically endorsed: landscaping, construction trailers, site work (e.g., grading and excavation), underground structures (e.g., footings), radio antennas, equipment used to construct the building, signs, existing buildings, blueprints, and business income.

**5.6 Amount of Recovery.** Theoretically, builders risk property insurance may be written on either an actual cash value or replacement cost basis, but most policies are written on a replacement cost basis. Wording denoting replacement cost is to the effect of “the actual cost of repairing, replacing, or rebuilding the property with materials of similar kind and quality.”

**5.7 Who Purchases the Policy.** Builders risk policies may be purchased by either the owner or the general contractor. Either way, the builders risk policy for a project is a cost of construction paid by the owner. Since the owner is ultimately liable for the cost of construction (and probably personally liable under the construction loan), the owner wants to be certain that the coverage is adequate and that owner will settle any losses with the insurance carrier. The only way that contractor can avoid liability for property damage under most construction contracts is through the

waiver of subrogation provision for damage covered under property insurance. Hence, the contractor is also highly motivated to have broad coverage in place and to participate in settlement discussions.

**5.8 Parties Covered.** The owner, general contractor, subcontractors and lender all have insurable interests in the construction project, since at any given point of construction prior to completion all of these parties could have ownership of or an investment in the completed portion of the building and the materials, supplies, and other property installed or intended to be installed in the improvements under construction. Ideally, all of these parties would be “named” or “additional named insureds” under the policy or, in the case of the lender, “lender loss payable”. Because an insured party cannot be sued by the insurer to recover the insurer’s losses absent fraud by the insured party or other special circumstances, being named as insured parties has the added benefit of protecting the general contractor and subcontractors from being sued by the insurance company for property damage caused by their own negligence.

**5.9 Policy Period.** A commercial property policy is usually effective for one year. Under the builders risks policies, coverage generally begins at a stated inception date, and generally ends on the earliest to occur of the following (i) the interest of the insured in the property ends, (ii) the ultimate user accepts the property, (iii) *the property is put to its intended use or occupancy of any portion of the property by the ultimate user*, (iv) a fixed number of days after the project is completed, (v) the expiration date of the policy, (vi) cancellation of the policy, or (vii) abandonment of construction. Because builders risk property policies typically terminate coverage if any portion of the structure is occupied for purposes other than testing, a phased project (meaning most large commercial projects) will require an endorsement to permit a certain level of occupancy.

**5.10 Protective Safeguard Warranties.** “*Protective safeguard warranties*” are actually covenants by the insured which can nullify the entire builders risk policy or coverage for certain causes of loss under the policy if they are not observed. Protective safeguard warranties are typically attached by endorsement and not referenced in the declarations. The following are examples of such warranties: (i) the building under

## **Basic Real Estate Insurance Terms**

construction must be completely fenced with at least a 6-foot cyclone fence, which must be locked during non-working hours; (ii) the building under construction must be illuminated during night hours; (iii) a working fire hydrant must be within 1,000 feet of any building under construction; and (iv) the building under construction must be under surveillance by an insured, licensed, and bonded watchperson during non-construction hours.

### **6 Parties to Insurance Policies.**

**6.1 Named Insured.** This terminology is used for both liability policies and property policies. The “*named insured*” is the party that can enforce the policy. This is the party who pays the premiums and whose risk history is studied to determine the amount of premiums. The named insured also has duties under the policy; therefore, failure of the named insured to pay the premiums or to fulfill the conditions of the insurance contract could result in denial of coverage by the insurance company.

**6.2 Additional Named Insured.** This terminology is used for both property and liability policies. This designation is most often employed in situations where a company is the “named insured” and its subsidiaries are “additional named insureds”. An additional named insured is treated identically to the named insured, has the same duties, is subject to the same defenses, and has an obligation to pay premiums unless the policy requires that only the “first named insured” is liable for the premiums. Premiums will be adjusted to include the additional named insured’s risk record.

**6.3 Loss Payee.** A “*loss payee*” is a party named in a loss payee endorsement. A loss payee clause is referred to as “*open clause*” if the loss payee under such loss payable clause has no independent right to enforce the policy, but is simply a recipient of payments when the insured becomes entitled to collect under the policy. The drawback of an open clause is that the action or inaction of the insured can defeat the right of a loss payee to collect (e.g., the insured may fail to pay premiums, make a misrepresentation or fail to report a loss timely). On the other hand, a “*closed clause*” creates a separate contract between the insurer and the loss payee or mortgagee and contains language

to the effect that the act or neglect of the insured will not invalidate the policy.

**6.3.1 Mortgage Holders.** A closed loss payee clause is also referred to as a “mortgagee clause” and provides special protections to the mortgage holder: that payment for covered loss will be made to the mortgage holder, not to the insured or to the insured and the mortgagee; that coverage applies for the benefit of the mortgagee even if the insured’s claim is denied because of the insured’s acts, subject to a couple of basic requirements; and that the mortgagee will receive written notice of policy cancellation by the insurer. Standard mortgage holder protection for buildings or structures only is built into the current ISO Building and Personal Property Coverage Form (CP 00 10).

**6.3.2 Loss Payable Provisions.** The current edition of ISO endorsement form CP 12 18, “Loss Payable Provisions,” uses four different descriptions to describe the loss payee: “Loss Payable”, “Lender Loss Payable”, “Contract of Sale” and “Building Owner Loss Payable”. It is critical for a mortgagee to pick the right category. If “Loss Payable” is chosen in the Schedule to the endorsement, the provision becomes an open clause and the interest of loss payee is protected only if the named insured chooses to enforce the protection. However, if a “Lender Loss Payable” is chosen in the Schedule, the provision becomes a closed clause and protects a lender loss payee the same way as a mortgage holder is protected by the standard mortgage clause in the Building and Personal Property Coverage Form, with an important difference: ISO form 12 18 uses the defined term “Covered Property” which includes both the “Building” and “Business Personal Property.”

CP 12 18 may also be utilized by landlords to establish privity between the landlord and tenant’s property carrier with respect to insurance proceeds payable because of the loss of landlord’s property. The Building Owner Loss Payable provision states that tenant’s property insurer “will adjust losses to the described building with the [landlord]” and “adjust losses to tenants’ improvements and betterments with [tenant], unless the lease provides otherwise”.

**6.4 Additional Insured.** An “*additional insured*” is a party listed in the schedule of an additional insured endorsement in order to be included as an

## Basic Real Estate Insurance Terms

“insured” under the policy. The policy premium is not adjusted for an additional insured’s risk history. Protection is provided to the additional insured party only to the extent stipulated in the additional insured endorsement. An additional insured has no obligation to pay the premium for the policy. Additional insured status for either or both of the parties to a lease, license, mortgage, or construction or management contract is almost a universal requirement. The desired result is that the party named as “additional insured” will be protected by the liability policy of the other party independently of the indemnity and waiver provisions of the contract. However, few attorneys seem to realize that protection is provided to the insured party only to the extent stipulated in the additional insured endorsement actually used and that scores of ISO-promulgated additional insured forms with substantially different coverages exist. In addition numerous manuscripted endorsements are used. If no particular additional insured coverage is specified in a contract, the insurance carrier is free to provide the most restrictive form. Hence, the type of additional insured endorsement required must be stipulated by ISO designation (including title, form number and edition date) or, at a minimum, described in terms of the desired coverage.

### 6.4.1 Commonly Used Additional Insured Forms.

**6.4.1.1 Additional Insured - Owners, Lessees or Contractors.** ISO Form endorsement CG 20 10 07 04 is commonly used in construction situations and covers only the ongoing operations of the named insured, i.e., the additional insured is not covered for bodily injury or property damage arising after completion of the work. The most recent edition of this endorsement expressly excludes coverage for damage or injury resulting wholly (but not partially) from the act or omission of the additional insured and substitutes the word “*caused*” for the phrase “*arising out of*” used in prior editions in order to eliminate coverage for losses or injuries occurring because of contractor’s operations, but not necessarily because of the contractor’s actions.

**6.4.1.2 Additional Insured – Owners, Lessees Or Contractors – Completed Operations.** ISO Form endorsement CG 20 37 07 04 is designed to be used in tandem with CG

20 10 or CG 20 33 in order to extend coverage for completed operations.

**6.4.1.3 Additional Insured - Managers or Lessors of Premises.** ISO Form endorsement CG 20 11 01 96 (quoted below) which is often required of tenants does not exclude the sole or contributory negligence of landlord, but is tied to the definition of “premises.” Thus, if a lease defines “premises” in a way that excludes adjacent driveways or corridors, the landlord may not be an additional insured as to injuries occurring in the excluded areas. The endorsement also excludes occurrences after the tenant vacates. This form still uses the phrase “arising out of” rather than the more restrictive term “caused”.

**6.4.2 “Blanket” Additional Insured.** If a party is using a “blanket” additional insured endorsement, the blanket nature of the endorsement does not explain its substance, but rather that an additional insured endorsement is being applied on a blanket basis. The additional insured endorsement must be reviewed to determine its coverage.

**6.4.3 Additional Insured in a Property Insurance Context.** With a few exceptions, the status of additional insured is almost always used for liability policies.

**6.4.3.1 Additional Insured as its Interest May Appear.** The beneficiary of a property insurance policy must have an “insurable interest” in the insured property, i.e., a lawful, substantial and enforceable interest in the safety or preservation of the subject matter of the insurance. Examples of parties having insurable interests in a building are the owner and the mortgagee. The owner is the named insured under a property policy and a lender’s interest would be protected with a lender loss payable or mortgage clause endorsement. In the context of builders risk policies the terminology “additional **insured** as its interest may appear” is often used to protect parties other than the named insured and mortgagee. For instance, if the owner of a building under construction procures a builders risk policy, the owner would be the named insured and the contractor and subcontractors could be named as additional insureds as their interests may appear. If the building were destroyed before completion, the contractor and subcontractors would be entitled to the portion of the insurance proceeds attributable to the portion of the completed construction for which the

## Basic Real Estate Insurance Terms

contractor and subcontractors had not been paid at the time the destruction occurred.

**6.4.3.2** Additional Insured and Mortgagees. Some lenders attempt to protect themselves by requiring that they be added as “additional insureds” in the borrowers’ property policies. The problem with this approach is that there seems to be no consensus as to what the status means without further clarification by the parties. In liability policies and with respect to certain leasehold property policies, the relationship is spelled out by the wording of the additional insured endorsement. Similar endorsements do not exist for most property policies; hence, the lender is added as an “additional insured” by a general change endorsement form, often without explanation as to what the status means.

Because notice of cancellation under the policy is given to the first named insured, i.e., the borrower, under the ISO property insurance form, the mortgagee has more protection with respect to notice in a mortgagee clause than an additional insured would. Under a mortgagee clause, the mortgagee is independently entitled to proceeds even if the borrower is not; but being named an “additional insured” would not create independent rights. At best, an additional insured would be entitled to joint payment of the proceeds. On the other hand, a mortgagee clause requires sole payment of the proceeds to the mortgagee.

At best, it is unclear whether an additional insured status for the lender without clarification as to what the status means would either improve upon the mortgagee protections contained in a mortgagee clause or would give the mortgagee any rights in the loss adjustment process. If the mortgagee is added as an additional insured, the mortgagee should consider adding verbiage to the general change endorsement form clarifying that the additional insured status is for the purpose of allowing lender to participate in the loss adjustment process.

**6.4.3.3** Additional Insured Status for Landlords in Property Proceeds. CP 12 19 06 07 “Additional Insured – Building Owner” provides that the building owner identified in the endorsement is a “Named Insured” with respect to the coverage provided under the tenant’s property policy “for physical loss or damage to

the building(s) described in the Schedule” to the endorsement.

**6.4.3.4** Additional Insured Status for Landlords in Rental Value. CP 15 03 06 07 “Business Income – Landlord as Additional Insured (Rental Value)” provides for naming landlord as an “Additional Insured” with respect to that portion of proceeds payable under a business income endorsement which represents the amount of rent payable under the lease. The remainder of the business income proceeds are payable to the tenant, i.e., the “Named Insured”. In addition, the insurer commits to provide advance notice in writing of cancellation to the Additional Insured. This endorsement is especially useful in an absolutely net lease transaction.

**6.4.4** Maintenance of Additional Insured’s and Indemnitee’s Own Liability Insurance. Increasingly, additional insured endorsements offered by insurers are manuscripted, company specific and vary widely in both coverage and clarity. Evaluation of a manuscripted endorsement requires knowledge of insurance jargon and case law. Even if a party to a contract obtains indemnities and well written additional insured endorsements for liability policies, such party should maintain its own insurance program and not rely solely on the additional insured endorsements and indemnities for several reasons: (i) the indemnity may be held unenforceable or may not be adequately funded; (ii) the loss may not be covered by the scope of the additional insured endorsement; and (iii) the insured may have permitted its insurance policy to lapse.

**7** Other Insurance. Insurance is intended to be compensatory in nature. In theory, an insured should recoup its losses but not profit from the claim. If the insured were to carry more than one policy, the insured could recover more than once and profit from a claim. Hence, the insurance industry has a series of rules concerning multiple coverages which fall under the general heading of “*other insurance*.” By definition, a party that carries its own liability insurance and is also an additional insured under another’s liability policy has multiple coverages with respect to a claim covered by the additional insured’s endorsement. For this reason, an insurance provision should specify which liability insurance policy is primary, i.e., must be exhausted before the other insurance policy must pay.

## Basic Real Estate Insurance Terms

### **8** Waivers of Subrogation.

**8.1** Application. “*Subrogation*” means stepping into the shoes of another. An insurance company is subrogated to the rights of its insured against third parties in connection with a loss paid by the insurance company. The motivation for a waiver of subrogation clause is that both parties expect the insurance company to pay for the loss and not to seek to recover the amounts paid from one of the parties. If properly written, an additional insured endorsement for a liability policy makes a waiver of subrogation provision unnecessary since insurance companies usually cannot sue their own insureds (because one cannot be an additional insured under a workers compensation policy, a waiver of subrogation is always needed with respect to workers compensation insurance). Many additional insured endorsements are improperly written, restricted in coverage or not obtained at all; hence, a waiver of subrogation is still be a good idea. A waiver of subrogation can also supplement a well written additional insured endorsement by covering liability potentially not included within the coverage of the additional insured endorsement.

**8.2** Components of a Waiver of Subrogation Provision. A waiver of subrogation provision should contain two components: (i) a covenant to obtain the waiver of subrogation from the insurer, and (ii) a release by the insured with respect to the liability which is covered by the insurance for which the waiver is sought. The purpose of the release is to cover a situation where the other party fails to purchase insurance or where the loss is beyond the scope or limit of the insurance policy. A release should either be general in nature or apply to the causes of loss customarily covered by the type of insurance required to be carried by other party, not to the insurance proceeds actually received. A release in this form protects your client against a deductible or self-insured retention under the insurance policy of the other party, for inadequate coverage by the other party, and for failure of the other party to carry insurance at all. Another method to protect your client from exposure to deductibles and self-insured retentions is to state affirmatively that the other party is to be responsible for the deductible or self-insured retention under its policy.

**8.3** Availability. The current ISO edition of Commercial Property Conditions (ISO form CP 00 90) used in conjunction with an ISO Building and Personal Property Coverage Form (ISO form CP 00 10) contains a built-in waiver of subrogation:

If any person or organization to or for whom we make payment under this Coverage Part has rights to recover damages from another, those rights are transferred to us to the extent of our payment. That person or organization must do everything necessary to secure our rights and must do nothing after loss to impair them. But you may waive your rights against another party in writing:

1. Prior to a loss to your Covered Property or Covered Income.
2. After a loss to your Covered Property or Covered Income only if, at time of loss, that party is one of the following:
  - a. Someone insured by this insurance;
  - b. A business firm:
    - (1) Owned or controlled by you; or
    - (2) That owns or controls you; or
  - c. Your tenant.

This will not restrict your insurance.  
(Emphasis added)

Waivers of subrogation are also available for commercial general liability policies, but are not provided absent a request. ISO Form CG 00 01 12 07 states “The insured must do nothing after loss to impair” the insurance company’s right of recovery. Most insurance professionals feel that the implication of the language is that a waiver of subrogation given by the named insured prior to the occurrence is permissible.

### **9** Deductible Vs. Self-Insured Retention (“SIR”).

**9.1** Deductible. When a true deductible is involved, the insurance company keeps control of the adjustment process. In a liability insurance situation, the insurance company defends the

## **Basic Real Estate Insurance Terms**

insured and pays the claim to the third party and thereafter charges the insured for the deductible.

**9.2 Self-Insured Retention.** Under an SIR program, the insured controls the adjustment process to the extent of its self-insured retention either through employees or independent contractors and there is no duty on the part of a liability insurer to defend the insured until the SIR is exhausted. The term “self-insurance” is an oxymoron: self-insurance is not insurance, it is the absence of insurance. While self-insurance is an increasing commonplace practice among larger companies, there are nevertheless several dangers inherent in the practice:

- insurance is governed by a well-defined body of law with respect to the insurer’s obligation to defend and act in good faith, but the law applicable to normal tort litigation may not require the other party to act in good faith;
- the financial viability of the self-insured party cannot be independently verified;
- the self-insured party may not have a professional staff and systems or professional outside consultants for preventing and handling claims; and
- self-insurance will not qualify as insurance in states that have anti-indemnity statutes prohibiting indemnities against a party’s own negligence, but permit insurance to cover such party’s negligence.

**10 Quality Of Insurance.** Six services provide opinions concerning the financial strength of property and casualty insurance companies and their abilities to meet ongoing obligations to policyholders: A.M. Best Company, Standard & Poors Insurance Rating Services, Moody’s Investor Services, Fitch, Inc. (formerly, Duff & Phelps), Demotech, Inc. and Weiss Ratings, Inc. Most of the rating agencies provide rating reports on their websites free of charge. Rating agencies evaluate the balance sheet strength, operating performance, and business profile of insurers by focusing on factors such as claims experience, diversification of risks, reinsurance quality, expenses, sources of capital, cash surpluses and reserves, quality of assets, investment performance, liquidity, operating cash flows, profitability, yield on assets, quality of management, and years in operation. All six

agencies rely upon publicly available documents such as SEC and state regulatory agency filings, and all of the agencies except Weiss also rely on information submitted to the agencies by the insurers and interviews with the insurers’ managements.

**10.1 Best’s.** Because A.M. Best’s analysis of property and casualty insurance companies is the oldest (first published in 1900), it is generally the standard recited in real estate documents. The Property/Casualty Edition of Best’s Insurance Reports evaluates approximately 3100 property and casualty insurance companies operating in the United States against Best’s qualitative and quantitative standards. A.M. Best assigns a “*Financial Strength Rating*” to insurance carriers. If a company is below A.M. Best’s minimum asset threshold or if sufficient information is not available or is not submitted or if the insurer so requests, A.M. Best may elect not to assign a Financial Strength Rating to an insurance company.

**10.2 Components of a Financial Strength Rating.** Reports are available from the A.M. Best website at no cost. Among the information contained in a report is the following:

**10.2.1 “Rating”** A company is assigned one of 16 “*Best’s Ratings*.” Each rating is composed of a letter (A to F) with or without plus or minus signs. A++ is the highest rating and F is the lowest. The ratings are divided into 2 categories, “*Secure*” (A++ through B+) and “*Vulnerable*” (B through F).

**10.2.2 “Financial Size Category”**. A rated company is also assigned one of 15 “*Financial Size Categories*” on the basis of its capital, surplus and conditional reserve funds from which losses are paid. The Financial Size Categories are referred to as “*Classes*” and described with capital Roman numerals. Class I (up to \$1 Million) is the smallest and Class XV (\$2 Billion or more) is the largest.

**10.2.3 “Outlook”**. An “*Outlook*” indicates the potential future direction of the company’s rating over a designated period of 12 to 36 months. Outlooks can be “positive,” “negative” or “stable.”

**11 Evidencing The Existence Of Coverage.** The most common method for evidencing the existence of coverage is to obtain a certificate of liability insurance and/or evidence of commercial property insurance. Obtaining an original policy or

## **Basic Real Estate Insurance Terms**

reviewing either an original policy or a copy of a policy is impractical, but with respect to a manuscripted policy (e.g., a builders risk policy), reviewing the original or a copy of the policy may be the only alternative. The standard forms of certificates of liability insurance and evidence of property insurance are published by the Association for Cooperative Operations Research and Development (“ACORD™”), a not-for-profit insurance association.

### **11.1 ACORD™ Form 25 “Certificate of Liability Insurance”.**

**11.1.1** Disclaimers. The 2009 edition of ACORD™ 25 (please refer to the form attached to this outline as Appendix A) certificate combines all disclaimers contained in previous editions into two disclaimers located at the top of the certificate:

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

Please note that the disclaimers address several matters:

- The certificate is issued as a matter of information only.

- The certificate confers no rights upon the certificate holder.

- The certificate does not create a contract between the certificate holder and the insurer or the insurance broker.

- The certificate does not amend, extend or alter the coverage afforded by the enumerated policies.

- If the certificate contains a statement that an insurance policy has been endorsed to include an additional insured or to include a waiver of subrogation, but the endorsements were not, in fact, issued, the holder of the certificate has no rights against the insurer or broker.

**11.1.2** Subject to Policies. An ACORD™ Form 25 certificate is expressly made subject to “all terms, exclusions and conditions” of the policies listed therein, notwithstanding any requirement in any contract pursuant to which the certificate was issued. The certificate holder is also made aware that the policy limits shown in the certificate may have been reduced by paid claims.

**11.1.3** Notice. An ACORD™ Form 25 certificate only requires the issuing company to deliver notice in the event of cancellation of the policies prior to the expiration date “in accordance with the policy provisions.”

**11.1.4** Liability Policies Only. The ACORD™ Form 25 certificate is designed to be used with liability policies. In order to utilize the form for property policies, information must be inserted into the “DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES” space which appears below the workers’ compensation blank.

## **Basic Real Estate Insurance Terms**

### **11.2 ACORD™ Form 28 “Evidence of Commercial Property Insurance”.**

**11.2.1 Commercial Lines Property Policies.** ACORD™ 28 (please refer to the form attached to this outline as Appendix B) is designed to summarize and state coverage under a commercial lines property policy (e.g., a commercial property policy) to a mortgagee, additional insured or loss payee.

**11.2.2 Disclaimers.** The original 2003 edition of ACORD™ 28 stated, “This is evidence that insurance as identified below has been issued, is in force, and conveys all the rights and privileges afforded under the policy”; but unlike the original 2003 edition of ACORD™ 28, the 2009 edition of ACORD™ 28 is evidence of very little. In 2006 ACORD™ issued a new edition of Form 28 inserting most of the disclaimers and limitations of the ACORD™ 25 Certificate of Liability Insurance. With the 2009 edition, ACORD™ completed the process and made the Forms 25 and 28 identical from the standpoint of disclaimers. (See § 18.10:1 above for a discussion of the disclaimers)

**11.2.3 Notice.** Under the original 2003 edition of ACORD™ 28, an insurance company was required to “give the additional interest identified below \_\_\_\_\_ days written notice” of termination and to send notification of changes to the policy that would affect the additional interest “in accordance with the policy provisions or as required by law.” The 2009 edition of ACORD™ Form 28 only requires the issuing company to deliver notice in the event of cancellation of the policies prior to the expiration date “in accordance with the policy provisions.”

**11.2.4 Clarity.** ACORD™ 28 form is designed to comply with the requirements of current lending practices and contains a much more detailed description of endorsements and coverages, including areas of concern such as terrorism and mold.

### **11.3 Practical Considerations.**

**11.3.1 Review necessary.** According to risk managers, the vast majority of certificates of insurance are incorrectly completed. Hence, the forms should be reviewed for accuracy.

**11.3.2 Fraud.** Insurance certificates are subject to fraud, especially in the construction industry. A red flag is a certificate that is provided directly from the party that is supposedly insured rather than a third-party insurance agent. The recipient of a certificate may wish to consider (i) contacting the issuing insurance agency to confirm its existence, (ii) contacting the insurance carrier to confirm the existence of the coverage, and (c) requiring copies of all endorsements dealing with additional insureds, loss payees, mortgagees, and waivers of subrogation.

**12 Sample Provisions.** Attached as **Appendices C through F** are sample provisions incorporating the principles discussed above.



**Basic Real Estate Insurance Terms**

**APPENDIX B  
EVIDENCE OF COMMERCIAL PROPERTY INSURANCE (2009 ED.)**



**EVIDENCE OF COMMERCIAL PROPERTY INSURANCE**

DATE (MM/DD/YYYY)

THIS EVIDENCE OF COMMERCIAL PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

PRODUCER NAME, CONTACT PERSON AND ADDRESS	PHONE (A/C, No, Ext):	COMPANY NAME AND ADDRESS	NAIC NO:
FAX (A/C, No):	E-MAIL ADDRESS:	IF MULTIPLE COMPANIES, COMPLETE SEPARATE FORM FOR EACH	
CODE:	SUB CODE:	POLICY TYPE	
AGENCY CUSTOMER ID #:		LOAN NUMBER	POLICY NUMBER
NAMED INSURED AND ADDRESS		EFFECTIVE DATE	EXPIRATION DATE
			<input type="checkbox"/> CONTINUED UNTIL TERMINATED IF CHECKED
ADDITIONAL NAMED INSURED(S)		THIS REPLACES PRIOR EVIDENCE DATED:	

**PROPERTY INFORMATION (Use REMARKS on page 2, if more space is required)**     BUILDING OR  BUSINESS PERSONAL PROPERTY

LOCATION/DESCRIPTION

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

<b>COVERAGE INFORMATION</b>	PERILS INSURED	BASIC	BROAD	SPECIAL	DED:
COMMERCIAL PROPERTY COVERAGE AMOUNT OF INSURANCE: \$					
	YES	NO	N/A		
<input type="checkbox"/> BUSINESS INCOME <input type="checkbox"/> RENTAL VALUE				If YES, LIMIT:	Actual Loss Sustained; # of months:
BLANKET COVERAGE				If YES, indicate value(s) reported on property identified above: \$	
TERRORISM COVERAGE				Attach Disclosure Notice / DEC	
IS THERE A TERRORISM-SPECIFIC EXCLUSION?					
IS DOMESTIC TERRORISM EXCLUDED?					
LIMITED FUNGUS COVERAGE				If YES, LIMIT:	DED:
FUNGUS EXCLUSION (If "YES", specify organization's form used)					
REPLACEMENT COST					
AGREED VALUE					
COINSURANCE				If YES, %	
EQUIPMENT BREAKDOWN (If Applicable)				If YES, LIMIT:	DED:
ORDINANCE OR LAW - Coverage for loss to undamaged portion of bldg					
- Demolition Costs				If YES, LIMIT:	DED:
- Incr. Cost of Construction				If YES, LIMIT:	DED:
EARTH MOVEMENT (If Applicable)				If YES, LIMIT:	DED:
FLOOD (If Applicable)				If YES, LIMIT:	DED:
WIND / HAIL (If Subject to Different Provisions)				If YES, LIMIT:	DED:
PERMISSION TO WAIVE SUBROGATION IN FAVOR OF MORTGAGE HOLDER PRIOR TO LOSS					

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**ADDITIONAL INTEREST**

MORTGAGEE	CONTRACT OF SALE	LENDER SERVICING AGENT NAME AND ADDRESS
LENDERS LOSS PAYABLE		
NAME AND ADDRESS		
		AUTHORIZED REPRESENTATIVE

**Basic Real Estate Insurance Terms**

EVIDENCE OF COMMERCIAL PROPERTY INSURANCE REMARKS - Including Special Conditions (Use only if more space is required)

[Empty rectangular box for EVIDENCE OF COMMERCIAL PROPERTY INSURANCE REMARKS]

## Basic Real Estate Insurance Terms

### APPENDIX C LEASE INSURANCE, INDEMNITY AND WAIVER PROVISIONS

(Landlord's Form to be used in conjunction with **Appendix D**. This form assumes a multi-tenant office building, that Tenant's insurance does cover the sole negligence of Landlord within the Premises, and that the Lease must comply with the Texas Fair Notice Doctrine)

#### 1. Indemnity.

##### (a) Definitions.

(i) "**Arising From**" means directly or indirectly, in whole or in part, (A) occurring in connection with or as a result of, (B) causing or resulting in or (C) based upon.

(ii) "**Beneficiary**" means the intended recipient of the benefits of an Indemnity or Release.

(iii) "**Claim**" means the assertion of a legal right, including, without limitation, demands or legal actions (whether filed or threatened), alleging responsibility for a Loss.

(iv) "**Indemnify**" means (A) to protect a Person against the occurrence of a Loss, including defending or contesting on behalf of a Beneficiary a Claim in litigation, arbitration, mediation, or other proceeding with counsel reasonably acceptable to the Beneficiary and paying all Legal Costs associated with such defense or contest, and/or (B) to compensate the Beneficiary for a Loss actually incurred.

##### (v) The "**Landlord-related Persons**" are

(A) Landlord;

(B) Property Manager;

(C) Landlord's Mortgagee(s);

(D) any affiliates or subsidiaries of the Persons enumerated in items (A) through (C); and

(E) all of the officers, directors, employees, shareholders, members, partners, agents and contractors of the Persons enumerated in items (A) through (D) .

(vi) "**Legal Costs**" means court costs, attorneys' fees, experts' fees or other expenses incurred in investigating, preparing, prosecuting or settling any legal or alternative dispute resolution action or proceeding.

(vii) "**Loss**" means any actual or alleged liability, cost or expense (including Legal Costs), loss, damage (including actual, consequential, and punitive), hurt, judgment, or penalty of whatever nature or description, incurred by a Person or property, including, without limitation, (i) harm to or impairment, loss, or diminution in the value of tangible or intangible property or its use, including, without limitation, loss of business or revenues, (ii) physical harm to or death of a natural Person, or (iii) "personal and advertising injury" as such term or terms are defined by the edition of ISO form CG 00 01 in effect on the date of this Lease.

(viii) "**Parties**" means Landlord and Tenant.

## Basic Real Estate Insurance Terms

(ix) “**Person**” means a natural person, a trust or estate, or a corporation, partnership, limited liability company or other form of entity.

(x) The “**Tenant-related Persons**” are Tenant and its shareholders, members, managers, partners, directors, officers, employees, agents, contractors, sublessees, licensees and invitees.

(xi) “**Release**” means to relinquish a Claim and/or to release a Beneficiary from liability for a Loss actually incurred.

(b) Scope of Indemnities and Releases. **All Indemnities and Releases in this Lease:**

(i) are independent of, and will not be limited by,

- (A) each other;
- (B) any insurance obligations in this Lease (whether or not complied with);
- (C) any prohibitions against Indemnifying joint tortfeasors under comparative negligence statutes; or
- (D) any one-action rule under workers compensation laws, and

(ii) will survive the Expiration Date until all related Claims against the Beneficiaries are fully and finally barred by Applicable Law.

All Applicable Law affecting the validity or enforceability of any Indemnity or Release contained in this Lease is made a part of such provision and will operate to amend such Indemnity or Release to the minimum extent necessary to bring the provision into conformity with Applicable Law and cause the provision, as modified, to continue in full force and effect. **ALL INDEMNITIES AND RELEASES IN PARAGRAPH 1(c) WILL BE ENFORCED TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW FOR THE BENEFIT OF THE BENEFICIARY THEREOF, EVEN IF THE APPLICABLE CLAIM IS CAUSED BY THE ACTIVE OR PASSIVE, JOINT, CONCURRENT OR COMPARATIVE NEGLIGENCE OF SUCH BENEFICIARY, AND REGARDLESS OF WHETHER LIABILITY WITHOUT FAULT OR STRICT LIABILITY IS IMPOSED UPON OR ALLEGED AGAINST THE BENEFICIARY, BUT WILL NOT BE ENFORCED TO THE EXTENT THAT A COURT OF COMPETENT JURISDICTION HOLDS IN A FINAL JUDGMENT THAT A LOSS IS CAUSED BY THE WILLFUL MISCONDUCT OR GROSS NEGLIGENCE OF THE BENEFICIARY.**

(c) Indemnity. Tenant will Indemnify the Landlord-related Persons against all Claims Arising, or alleged to Arise, From any Loss

(i) suffered by a Tenant-related Person or any other Person which occurs in the Premises;

(ii) caused by a Tenant-related Person which occurs outside the Premises;

(iii) [add others as appropriate, e.g., default, mechanics' liens, violations of law and hazardous materials contamination].

(d) Waiver of Subrogation. **Landlord and Tenant Release against each other and any Mortgagee all Claims for Losses Arising, or alleged to Arise, From damage to or loss of the Project, Premises, furniture, fixtures or equipment or other personal property (including loss of business or revenues) that are covered by the Releasing Party's property insurance or that would**

## Basic Real Estate Insurance Terms

have been covered by the Required Insurance Policies if the Releasing Party fails to maintain the property coverages required by this Lease. The Party incurring the Loss will be responsible for any deductible or self-insured retention under its property insurance. Each Party will notify the property insurance companies issuing its property policies of the Release set forth in this paragraph and will have the property insurance policies endorsed, if necessary, to prevent invalidation of coverage. This Release will not apply if it invalidates the property insurance coverage of the releasing Party. THE RELEASE IN THIS PARAGRAPH WILL APPLY EVEN IF THE DAMAGE OR LOSS IS CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE OR STRICT LIABILITY OF THE RELEASED PARTY, BUT WILL NOT APPLY TO THE EXTENT THE DAMAGE OR LOSS IS CAUSED BY THE GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF THE RELEASED PARTY.

### 2. Tenant's Insurance.

(a) **Required Policies.** Tenant will, at its sole expense, procure and maintain the insurance coverages set forth in **Appendix D**. Tenant will, at its sole cost and expense, comply with such requirements during the Term of the Lease.

(b) **Minimum Requirements.** The coverages set forth in **Appendix D** are minimum requirements and not a determination as to all of the coverages and maximum limits that Tenant should carry. The failure of Landlord to demand full compliance by Tenant with respect to the minimum coverages outlined in **Appendix D** will not constitute a waiver by Landlord with respect to Tenant's obligation to maintain such coverages. Tenant will purchase such other insurance policies and/or endorsements or increase the policy limits of any policy set forth on **Appendix D**, if required by any Landlord's Mortgagee.

(c) **Special Remedy.** Tenant's failure to obtain and maintain the required insurance will constitute a material breach of, and default under, this Lease. If Tenant fails to remedy such breach within 5 days after notice from Landlord, Landlord may, in addition to any other remedy available to Landlord, at Landlord's option, purchase such insurance, at Tenant's expense. Tenant will Indemnify the Landlord-related Persons against any Claims Arising From Tenant's failure to purchase and/or maintain the insurance coverages required by this Lease.

**Basic Real Estate Insurance Terms**

**APPENDIX D**  
**TENANT'S INSURANCE**

(Landlord's Form to be used in conjunction with **Appendix C**)

Specific Requirements.

<b>INSURANCE</b>	<b>COVERAGES</b>	<b>OTHER REQUIREMENTS</b>
Workers Compensation	Statutory Limits	
Employers Liability	\$1,000,000 each accident for bodily injury by accident/each employee for bodily injury by disease/ bodily injury by disease for entire policy	
Commercial General Liability (Occurrence Basis)	\$1,000,000 per occurrence \$2,000,000 general aggregate \$2,000,000 product-completed operations aggregate limit	1. Most current edition of Insurance Services Office, Inc. ("ISO") form CG 00 01, or equivalent. 2. Designated Location(s) General Aggregate Limit endorsement (Most current edition of ISO form CA 25 04, or equivalent). 3. Contractual liability under Coverage A to respond to a broad form indemnity.
Business Auto Liability (Occurrence Basis)	\$2,000,000 combined single limit	1. Most current edition of ISO form CA 00 01, or equivalent. 2. Includes liability arising out of operation of all owned, hired and non-owned vehicles.
Umbrella Liability (Occurrence Basis)	\$5,000,000	1. Written on an umbrella basis in excess over and no less broad than the liability coverages referenced above. 2. Inception and expiration dates will be the same as commercial general liability insurance. 3. Must contain follow form language. 4. Coverage must "drop down" for exhausted aggregate limits under commercial general liability insurance.
Commercial Property	100% replacement cost of all of Tenant's furniture, fixtures and equipment and any non-Building Standard leasehold improvements	1. Causes of Loss-Special Form (formerly "all risk"), most current edition of ISO form CP 10 30. 2. Waiver of subrogation in favor of Landlord-related Persons. 3. Landlord to be named Building Owner Loss Payable on

**Basic Real Estate Insurance Terms**

INSURANCE	COVERAGES	OTHER REQUIREMENTS
		most current edition of ISO form CP 12 18. 4. Landlord to be named Additional Insured – Building Owner on most current edition of ISO form CP 12 19.
Business Income and Extra Expense Coverage	No less than 6 months of income and ongoing expenses.	1. Waiver of subrogation in favor of Landlord-related Persons. 2. Endorsement to cover losses arising from interruption of utilities outside the Premises (ISO Form CP 15 45). 3. Landlord to be named as Additional Insured on most current edition of ISO form CP 15 03.

**3. General Insurance Requirements.**

(a) Policies. **All policies must**

(i) Be issued by carriers having a Best's Rating of A or better, and a Best's Financial Size Category of Class X, or better, and authorized to sell insurance in the State in which the Building is located;

(ii) Be endorsed to be primary with the policies of all Landlord-related Persons being excess, secondary and noncontributing;

(iii) Be endorsed to provide a waiver of subrogation in favor of the Landlord-related Persons;

(iv) With respect to all liability policies except workers' compensation/employers liability, be endorsed to include the Landlord-related Persons as "additional insureds" (The additional insured status under the commercial general liability policy will be provided on the most current edition of ISO form CG 20 11, or equivalent);

(v) Contain a provision for 30 days' prior written notice by insurance carrier to Landlord required for cancellation, nonrenewal, or substantial modification; and

(b) Limits, Deductibles and Retentions

(i) Except as expressly provided above, no deductible or self-insured retention in excess of \$25,000 without the prior written approval of Landlord.

(ii) No policy may include an endorsement restricting, limiting or excluding coverage in any manner without the prior written approval of Landlord.

(c) Forms

## Basic Real Estate Insurance Terms

(i) If the forms of policies, endorsements, certificates, or evidence of insurance required by this *Appendix* are superseded or discontinued, Landlord will have the right to require other equivalent forms; and

(ii) Any policy or endorsement form other than a form specified in this *Appendix* must be approved in advance by Landlord.

(d) Evidence of Insurance. Insurance must be evidenced as follows:

(i) ACORD™ Form 25 *Certificates of Liability Insurance* for liability coverages;

(ii) ACORD™ Form 28 *Evidence of Property Insurance* for property coverages;

(iii) Evidence to be delivered to Landlord prior to commencing operations at the Property and at least 30 days prior to the expiration of current policies; and

(iv) ACORD™ forms must

(A) Show the Landlord-related Persons as certificate holders (with Landlord's mailing address);

(B) Show Tenant as the "Named Insured;"

(C) Show the insurance companies producing each coverage and the policy number and policy date of each coverage;

(D) Name the producer of the certificate (with correct address and telephone number) and have the signature of the authorized representative of the producer;

(E) Specify the additional insured status and/or waivers of subrogation;

(F) State the amounts of all deductibles and self-insured retentions;

(G) Show the primary status and aggregate limit per project where required; and

(H) Be accompanied by copies of all required additional insured endorsements.

(e) Copies of Policies. **If requested in writing by Landlord, Tenant will provide to Landlord a certified copy of any or all insurance policies or endorsements required by this Contract.**

**APPENDIX E**  
**CONSTRUCTION CONTRACT INSURANCE, INDEMNITY AND WAIVER PROVISIONS**

**[Note: This form assumes that the Contractor is carrying the builders risk insurance, if required]**

**12.1.1 Indemnities and Releases.**

Definitions.

(i) **“Arising From”** means directly or indirectly, in whole or in part, (A) occurring in connection with or as a result of, (B) causing or resulting in or (C) based upon.

(ii) **“Beneficiary”** means the intended recipient of the benefits of an Indemnity or Release.

(iii) **“Claim”** means the assertion of a legal right, including, without limitation, demands or legal actions (whether filed or threatened), alleging responsibility for a Loss.

(iv) The **“Contractor-related Persons”** The “Contractor-related Persons” are (A) Contractor, (B) all Subcontractors and other Persons involved in performance of the Work that are required by this Contract to be managed or supervised by Contractor, (C) the shareholders, members, managers, partners and Affiliates of the Persons described in items (A) and (B), and (D) the officers, managers, directors, employees and agents of the Persons described in items (A) through (C).

(v) **“Indemnify”** means (A) to protect a Person against the occurrence of a Loss, including defending or contesting on behalf of a Beneficiary a Claim in litigation, arbitration, mediation, or other proceeding with counsel reasonably acceptable to the Beneficiary and paying all Legal Costs associated with such defense or contest, and/or (B) to compensate the Beneficiary for a Loss actually incurred.

(vi) The **“Owner Parties”** are (A) Owner, (B) any lender whose loan is secured by a lien against the Property, (C) any ground lessor of the Property; (D) Owner’s Representative, (E) the respective shareholders, members, partners, managers, beneficial owners, and Affiliates of the Persons described in items (A) through (D), and (F) any officers, managers, directors, Affiliates, employees and agents of the Persons described in items (A) through (E).

(vii) **“Legal Costs”** means court costs, attorneys’ fees, experts’ fees or other expenses incurred in investigating, preparing, prosecuting or settling any legal or alternative dispute resolution action or proceeding.

(viii) **“Loss”** means any actual or alleged liability, cost or expense (including Legal Costs), loss, damage (including actual, consequential, and punitive), hurt, judgment, or penalty of whatever nature or description, incurred by a Person or property, including, without limitation, (i) harm to or impairment, loss, or diminution in the value of tangible or intangible property or its use, including, without limitation, loss of business or revenues, (ii) physical harm to or death of a natural Person, or (iii) “personal and advertising injury” as such term or terms are defined by the edition of ISO form CG 00 01 in effect on the date of this Lease.

(ix) **“Parties”** means Owner and Contractor.

(x) **“Person”** means a natural person, a trust or estate, or a corporation, partnership, limited liability company or other form of entity.

## Basic Real Estate Insurance Terms

(xi) **“Release”** means to relinquish a Claim and/or to release a Beneficiary a Loss actually incurred.

(f) Scope of Indemnities and Releases. **All Indemnities and Releases in this Lease:**

(i) are independent of, and will not be limited by,

- (A) each other;
- (B) any insurance obligations in this Contract (whether or not complied with);
- (C) any prohibitions against Indemnifying joint tortfeasors under comparative negligence statutes; or
- (D) any one-action rule under workers compensation laws, and

(ii) will survive the completion of the Work until all related Claims against the Beneficiaries are fully and finally barred by Applicable Law.

All Applicable Law affecting the validity or enforceability of any Indemnity or Release contained in this Contract is made a part of such provision and will operate to amend such Indemnity or Release to the minimum extent necessary to bring the provision into conformity with Applicable Law and cause the provision, as modified, to continue in full force and effect. **ALL INDEMNITIES AND RELEASES IN PARAGRAPH 1(c) WILL BE ENFORCED TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW FOR THE BENEFIT OF THE BENEFICIARY THEREOF, EVEN IF THE APPLICABLE CLAIM IS CAUSED BY THE ACTIVE OR PASSIVE, JOINT, CONCURRENT OR COMPARATIVE NEGLIGENCE OF SUCH BENEFICIARY, AND REGARDLESS OF WHETHER LIABILITY WITHOUT FAULT OR STRICT LIABILITY IS IMPOSED UPON OR ALLEGED AGAINST THE BENEFICIARY, BUT WILL NOT BE ENFORCED TO THE EXTENT THAT A COURT OF COMPETENT JURISDICTION HOLDS IN A FINAL JUDGMENT THAT A LOSS IS CAUSED BY THE WILLFUL MISCONDUCT OR GROSS NEGLIGENCE OF THE BENEFICIARY.**

(g) Indemnities. **Contractor will Indemnify the Landlord-related Persons against all Claims Arising, or alleged to Arise, From any of the following:**

(i) any Contractor-related Persons' acts or omissions, including the ongoing or completed operations of Contractor-related Persons, negligence, fraud, breach of fiduciary duty, or willful, reckless, or criminal misconduct;

(ii) any default by Contractor or any Subcontractor under this Contract;

(iii) any defect in the Work, equipment, or materials,

(iv) any failure by Contractor or any Subcontractor to maintain the Required Insurance Policies;

(v) any violation of or failure to comply with Applicable Law by any Contractor-related Person;

(vi) any release or disturbance of Hazardous Materials that occurs in or from the Property and Arises From a Contractor-related Person's activities or operations or the remediation of such release or disturbance.

## **Basic Real Estate Insurance Terms**

(h) Waiver of Subrogation. **Contractor and Owner Release each other and any Mortgagee from all Claims for Losses Arising, or alleged to Arise, From damage to the improvements under construction, damage to or loss of fixtures or materials, equipment or other personal property within the Job Site, including loss of business or revenues, that are covered by the Releasing Party's property insurance or that would have been covered by the Required Insurance Policies if the Releasing Party fails to maintain the property coverages required by this Contract. The Party incurring the damage or loss will be responsible for any deductible or self-insured retention under its property insurance. Each Party will notify the property insurance companies issuing its property policies of the Release set forth in this paragraph and will have the property insurance policies endorsed, if necessary, to prevent invalidation of coverage. This Release will not apply if it invalidates the property insurance coverage of the releasing Party. THE RELEASE IN THIS PARAGRAPH WILL APPLY EVEN IF THE DAMAGE OR LOSS IS CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE OR STRICT LIABILITY OF THE RELEASED PARTY, BUT WILL NOT APPLY TO THE EXTENT THE DAMAGE OR LOSS IS CAUSED BY THE GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF THE RELEASED PARTY.**

**12.1.2 Insurance.** Contractor will continuously maintain in force all of the minimum insurance coverages set forth in **Appendix F ("Required Insurance Policies")** during the period beginning on the date this Contract becomes effective and ending on the later to occur of the date Contractor receives the Final Payment or the last day any Contractor-related Person is physically present on the Property (whether or not this Contract has ended). If required by any mortgagee of the Property, Contractor will procure additional insurance coverages, obtain other endorsements and/or increase the limit of any Required Policy.

**Basic Real Estate Insurance Terms**

**APPENDIX F**  
**CONTRACTOR'S INSURANCE**

Specific Requirements.

<b>INSURANCE</b>	<b>COVERAGES/LIMITS</b>	<b>OTHER REQUIREMENTS</b>
Workers compensation	Statutory Limits	
Employers Liability	\$1,000,000 each accident for bodily injury by accident/each employee for bodily injury by disease/ bodily injury by disease for entire policy	
Commercial General Liability (Occurrence Basis)	\$_____ per occurrence \$_____ general aggregate \$_____ product-completed operations aggregate limit \$_____ personal and advertising injury limit	<ol style="list-style-type: none"> <li>1. Current edition of ISO form CG 00 01, or equivalent.</li> <li>2. Designated Construction Project(s) General Aggregate Limits (current edition of ISO CG 25 03), or equivalent.</li> <li>3. Contractual liability under Coverage A to respond to a broad form indemnity.</li> <li>4. This insurance will be maintained in identical coverage, form and amount, including required endorsements, for at least 2 years following the date of final completion of construction</li> </ol>
Contractors Pollution Liability	\$_____ per occurrence \$_____ aggregate	<ol style="list-style-type: none"> <li>1. Having a 5-year extended reporting period, if written on a claims-made basis.</li> </ol>
Professional Liability	\$_____	<ol style="list-style-type: none"> <li>1. Maintain for a period of not less than 2 years after completion of construction</li> </ol>
Business Automobile Liability (Occurrence Basis)	\$_____	<ol style="list-style-type: none"> <li>1. Current edition of ISO form CA 00 01, or equivalent</li> <li>2. Includes liability arising out of operation of all owned, hired and non-owned vehicles.</li> </ol>
Umbrella Liability (Occurrence Basis)	\$_____	<ol style="list-style-type: none"> <li>1. Written on an umbrella basis in excess over and no less broad than the liability coverages referenced above.</li> <li>2. Same inception and expiration dates as commercial general liability insurance, or contain a non-concurrency endorsement.</li> <li>3. Coverage must "drop down" for exhausted aggregate limits under the liability coverages referenced above.</li> </ol>
Contractors Equipment	Actual cash value of all of Contractor's equipment and other property	Definition of covered property broad enough to cover tools and spare parts and property in transit or stored off-site.

**Basic Real Estate Insurance Terms**

INSURANCE	COVERAGES/LIMITS	OTHER REQUIREMENTS																																
Builders Risk Property Insurance (on an all risks basis)	1. Coverage on a completed value basis. 2. Amount of coverage: initial Contract Sum, plus \$_____, subject to subsequent modification of Contract Price 3. Property covered: <ul style="list-style-type: none"> <li>• Entire Work at Job Site</li> <li>• All structures under construction</li> <li>• All property on the Job Site for installation, including materials and supplies</li> <li>• All property at other locations but intended for use at the Job Site, including materials and supplies</li> <li>• All property in transit to the Job Site, including materials and supplies</li> <li>• All temporary structures at the Job Site, including scaffolding, falsework and temporary buildings</li> </ul>	1. <u>Required endorsements</u> <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;"></td> <td style="text-align: right;"><u>Minimum Sublimit</u></td> </tr> <tr> <td>Additional expenses due to delay in completion</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Business income/rental value</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Agreed penalty</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Damage arising from error, omission, or deficiency in design, specifications, workmanship or materials, including collapse</td> <td style="text-align: right;">No Sublimit</td> </tr> <tr> <td>Debris removal additional limit</td> <td style="text-align: right;">\$1,000,000</td> </tr> <tr> <td>Earthquake</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Earthquake sprinkler leakage</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Expediting expenses</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Flood</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Freezing</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Ordinance or law</td> <td style="text-align: right;">No Sublimit</td> </tr> <tr> <td>Pollutant clean up and removal</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>Preservation of property</td> <td style="text-align: right;">No Sublimit</td> </tr> <tr> <td>Replacement cost</td> <td style="text-align: right;">No Sublimit</td> </tr> <tr> <td>Testing</td> <td style="text-align: right;">No Sublimit</td> </tr> </table> 2. No protective safeguard warranty permitted. 3. Occupancy of up to ____% of covered property to be permitted. 4. Deductibles will not exceed the following: All risks of direct damage, per Occurrence: \$5,000 Delayed opening waiting period: 5 days Flood, per occurrence: \$25,000, or excess of NFIP if in flood zone A Earthquake and earthquake sprinkler leakage, per occurrence: \$25,000 5. Name Owner's construction lender as "mortgagee" or "lender loss payable" in a mortgagee clause acceptable to such lender		<u>Minimum Sublimit</u>	Additional expenses due to delay in completion	\$ _____	Business income/rental value	\$ _____	Agreed penalty	\$ _____	Damage arising from error, omission, or deficiency in design, specifications, workmanship or materials, including collapse	No Sublimit	Debris removal additional limit	\$1,000,000	Earthquake	\$ _____	Earthquake sprinkler leakage	\$ _____	Expediting expenses	\$ _____	Flood	\$ _____	Freezing	\$ _____	Ordinance or law	No Sublimit	Pollutant clean up and removal	\$ _____	Preservation of property	No Sublimit	Replacement cost	No Sublimit	Testing	No Sublimit
	<u>Minimum Sublimit</u>																																	
Additional expenses due to delay in completion	\$ _____																																	
Business income/rental value	\$ _____																																	
Agreed penalty	\$ _____																																	
Damage arising from error, omission, or deficiency in design, specifications, workmanship or materials, including collapse	No Sublimit																																	
Debris removal additional limit	\$1,000,000																																	
Earthquake	\$ _____																																	
Earthquake sprinkler leakage	\$ _____																																	
Expediting expenses	\$ _____																																	
Flood	\$ _____																																	
Freezing	\$ _____																																	
Ordinance or law	No Sublimit																																	
Pollutant clean up and removal	\$ _____																																	
Preservation of property	No Sublimit																																	
Replacement cost	No Sublimit																																	
Testing	No Sublimit																																	

**4. General Requirements.**

(a) **Policies.** All policies must

(i) Be issued by carriers having a Best's Rating of A or better, and a Best's Financial Size Category of Class X, or better, and authorized to sell insurance in the State in which the Work is located;

(ii) Be endorsed to be primary with the policies of all Owner-related Persons being excess, secondary and noncontributing;

(iii) Be endorsed to provide a waiver of subrogation in favor of the Owner-related Persons;

(iv) With respect to all liability policies except workers' compensation/employers liability, be endorsed to include the Owner-related Persons as "additional insureds" (The additional insured status under the commercial general liability policy will be provided on ISO forms CG 20 10 and CG 20 37, in tandem);

## Basic Real Estate Insurance Terms

(v) Contain a provision for 30 days' prior written notice by insurance carrier to Owner required for cancellation, nonrenewal, or substantial modification; and

(b) Limits, Deductibles and Retentions

(i) Except as expressly provided above, no deductible or self-insured retention in excess of \$25,000 without the prior written approval of Owner.

(ii) No policy may include an endorsement restricting, limiting or excluding coverage in any manner without the prior written approval of Owner.

(c) Forms

(i) If the forms of policies, endorsements, certificates, or evidence of insurance required by this Appendix are superseded or discontinued, Owner will have the right to require other equivalent forms; and

(ii) Any policy or endorsement form other than a form specified in this Appendix must be approved in advance by Owner.

(d) Evidence of Insurance. **Insurance must be evidenced as follows:**

(i) ACORD™ Form 25 *Certificates of Liability Insurance* for liability coverages;

(ii) ACORD™ Form 28 *Evidence of Commercial Property Insurance* for property coverages;

(iii) Evidence to be delivered to Owner prior to commencing operations at the Property and at least 30 days prior to the expiration of current policies; and

(iv) ACORD™ forms must

(A) Show the Owner-related Persons as certificate holders (with Owner's mailing address);

(B) Show Contractor as the "Named Insured;"

(C) Show the insurance companies producing each coverage and the policy number and policy date of each coverage;

(D) Name the producer of the certificate (with correct address and telephone number) and have the signature of the authorized representative of the producer;

(E) Specify the additional insured status and/or waivers of subrogation;

(F) State the amounts of all deductibles and self-insured retentions;

(G) Show the primary status and aggregate limit per project where required; and

(H) **Be accompanied by copies of all required additional insured endorsements.**

**Basic Real Estate Insurance Terms**

(e) Copies of Policies. **If requested in writing by Owner, Contractor will provide to Owner a certified copy of any or all insurance policies or endorsements required by this Contract.**